



The City Bridge Trust Committee

Date: WEDNESDAY, 13 MAY 2015
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Billy Dove
Karina Dostalova
Simon Duckworth
Stuart Fraser
Marianne Fredericks
Deputy Stanley Ginsburg
Alderman Alison Gowman
Deputy the Revd Stephen Haines
Alderman Vincent Keaveny
Vivienne Littlechild
Edward Lord
Jeremy Mayhew
Wendy Mead
Ian Seaton
The Rt Hon the Lord Mayor, Alderman Alan Yarrow (Ex-Officio Member)

Enquiries: Philippa Sewell
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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council, 23 April 2015.
For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order 29.
For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order 30.
For Decision
6. **APPOINTMENT TO THE SOCIAL INVESTMENT BOARD**
Report of the Town Clerk.
For Decision
(Pages 3 - 4)
7. **MINUTES**
To agree the minutes and non-public summary of the meeting held on 12 March 2015.
For Decision
(Pages 5 - 16)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.
For Information
(Pages 17 - 18)
9. **PROGRESS REPORT AND GRANT APPLICATIONS STATISTICS**
To receive a progress report of the Chief Grants Officer.
For Information
(Pages 19 - 34)
10. **20TH ANNIVERSARY PROPOSALS**
Report of the Chief Grants Officer (TO FOLLOW).
For Decision
11. **RISK REGISTER FOR BRIDGE HOUSE ESTATES**
Joint report of the Town Clerk, Chamberlain, City Surveyor and the Director of Culture, Heritage and Libraries.
For Decision
(Pages 35 - 44)

12. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

To consider the Chief Grants Officer's reports on grant recommendations as follows:-

For Decision
(Pages 45 - 46)

- a) East End Community Foundation (Pages 47 - 50)
- b) Chiswick House and Gardens Trust (Pages 51 - 56)
- c) Freedom from Torture (Pages 57 - 58)
- d) Greenwich and Lewisham Young People's Theatre (Pages 59 - 60)
- e) Mind (the National Association for Mental Health) (Pages 61 - 62)
- f) Roma Support Group (Pages 63 - 64)
- g) Solace Women's Aid (Pages 65 - 66)
- h) Barking and Dagenham Progress Project (Pages 67 - 68)
- i) Hillingdon South Society for Mentally Handicapped Children (Pages 69 - 72)
- j) Age UK Sutton (Pages 73 - 74)
- k) Camden Cypriot Women's Organisation (Pages 75 - 76)
- l) Henna Asian Women's Group (Pages 77 - 78)
- m) Age Concern Wandsworth (Pages 79 - 80)
- n) Blackfriars Advice Centre (Pages 81 - 82)
- o) Kingdom Storehouse (Pages 83 - 84)
- p) MyBnk (Pages 85 - 88)
- q) Volunteer Centre Kensington and Chelsea (Pages 89 - 90)
- r) Federation of London Youth Clubs (Pages 91 - 94)
- s) Foundation for Social Improvement (Pages 95 - 96)
- t) London Voluntary Service Council (Pages 97 - 100)

13. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

For Decision

- a) Grants Recommended for Rejection (Pages 101 - 106)
- b) Withdrawn and Lapsed Applications (Pages 107 - 108)
- c) Variations to grants awarded (Pages 109 - 110)
- d) Grants/expenditure considered under Delegated Authority (Pages 111 - 112)
- e) Reports on Monitoring Visits (Pages 113 - 118)

14. **EVENTS ATTENDED**
Report of the Chief Grants Officer.
For Information
(Pages 119 - 124)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**
17. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

18. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 12 March 2015.
For Decision
(Pages 125 - 126)
19. **STEPPING STONES FUND**
Report of the Chief Grants Officer.
For Information
(Pages 127 - 160)
20. **BRIDGE HOUSE ESTATES CHARITABLE SURPLUS**
Joint report of the Chief Grants Officer and the Chamberlain (TO FOLLOW).
For Decision
21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

YARROW, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 23rd April 2015, doth hereby appoint the following Committee until the first meeting of the Court in April, 2016.
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THE CITY BRIDGE TRUST COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. Quorum

The quorum consists of any five Members.

3. Membership 2015/16

ALDERMEN

- 4 Alison Jane Gowman
- 1 Vincent Keaveny

COMMONERS

- 3 (3) Stanley Ginsburg J.P., Deputy, *for three years*
- 12 (4) William Harry Dove, O.B.E., J.P., Deputy
- 4 (4) Ian Christopher Norman Seaton
- 3 (3) Stuart John Fraser, C.B.E.
- 5 (3) Vivienne Littlechild J.P.
- 5 (3) Charles Edward Lord, O.B.E., J.P.
- 3 (2) Simon D'Olier Duckworth, O.B.E., D.L
- 3 (2) The Revd. Stephen Decatur Haines, M.A., Deputy, *for three years*
- 7 (2) Wendy Mead, O.B.E.
- 1 (1) Karina Helen Dostalova
- 3 (1) Marianne Bernadette Fredericks
- 5 (1) Jeremy Paul Mayhew, M.A., M.B.A.

together with the ex-officio Member referred to in paragraph 1 above.

4. Terms of Reference

- (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
 - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London; other than grants above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation.
- (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-
- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
 - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
 - (iii) in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee¹ shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,
 - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.
- c) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

¹ The City of London Corporation, acting through the Court of Common Council, is the sole Trustee of Bridge House Estates ('the Trustee').

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Committee:	Date:
The City Bridge Trust Committee	13 May 2015
Subject:	Public
Appointment to the Social Investment Board	
Report of:	For Decision
The Town Clerk	
<u>Summary</u>	
<ol style="list-style-type: none"> 1. The purpose of this report is to consider the appointment to the Social Investment Board. The proposed Terms of Reference and composition of the Board are given below. 2. Subject to approval by the Investment Committee at its meeting on 14th May 2015, the Terms of Reference will continue as present with the Board meeting up to six times a year. 3. The composition of the Social Investment Board includes the Chairman of the City Bridge Trust Committee for the time being or his/her nominee. As Chairman, Jeremy Mayhew was nominated to serve on the Board for 2014/15. 	
Recommendation(s):	
It is recommended that consideration be given to the appointment to the Social Investment Board.	

Social Investment Board

Composition

- Chairman to be determined by the Board*
- The Chairman of the Policy & Resources Committee for the time being or his/her nominee;
- The Chairman of the Finance Committee for the time being or his/her nominee;
- The Chairman of the City Bridge Trust Committee for the time being or his/her nominee;
- The Chairman of the Financial Investment Board for the time being or his/her nominee;
- One Member of the Financial Investment Board;
- Two Members elected by the Court of Common Council, one of whom shall have fewer than five years' service on the Court at the time of their appointment.

All nominees must be Members of the Court of Common Council.

Quorum

The quorum consists of any 3 Members.

Terms of Reference

The terms of reference for the Social Investment Board shall be as follows:-

- a) to approve criteria for social investments and to authorise social investments in accordance with such criteria
- b) to approve the appointment of and monitor the performance of independent advisors tasked with undertaking due diligence of investment proposals; and
- c) all of the above to be consistent with the strategic investment policies determined by the Policy and Resources Committee and the Investment Committee.

There is provision within Standing Orders to enable the Chairman of the Social Investment Board to report on and speak to their activities and responsibilities in the Court of Common Council and to ensure that any decisions are taken without undue delay.

***Note on the Chairmanship**

The Social Investment Board shall elect annually a Chairman and a Deputy Chairman from amongst all of its Members (including ex-officio Members who shall also have the power to vote in such elections) with the exception of any co-opted people.

THE CITY BRIDGE TRUST COMMITTEE

Thursday, 12 March 2015

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Thursday, 12 March 2015 at 1.45 pm

Present

Members:

Jeremy Mayhew (Chairman)
Alderman Alison Gowman (Deputy Chairman)
Ken Ayers
Deputy Billy Dove
Simon Duckworth
Marianne Fredericks
Deputy the Revd Stephen Haines
Vivienne Littlechild
Edward Lord
Wendy Mead
Ian Seaton

Officers:

Simon Latham	Town Clerk's Department
Philippa Sewell	Town Clerk's Department
Steven Reynolds	Chamberlain's Department
Laura Yeo	Chamberlain's Department
Anne Pietsch	Comptroller and City Solicitor's Department
David Farnsworth	The City Bridge Trust
Jenny Field	The City Bridge Trust
Sandra Davidson	The City Bridge Trust
Martin Hall	The City Bridge Trust
Sandra Jones	The City Bridge Trust
Joan Millbank	The City Bridge Trust
Julia Mirkin	The City Bridge Trust
Ciaran Rafferty	The City Bridge Trust
Tim Wilson	The City Bridge Trust
Rachel Mortell	Public Relations Office

In Attendance:

- David Warner, London Funders
- Amanda Tincknell, Cranfield Trust
- ACEVO
- Action on Disability
- Action on Stammering Children
- Chiswick House & Gardens Trust
- Haven
- Wandsworth Older People's Forum

1. **APOLOGIES**

Apologies were received from the Right Hon. The Lord Mayor, Stuart Fraser and Deputy Stanley Ginsburg.

The Chairman welcomed David Warner from London Funders and Amanda Tincknell from the Cranfield Trust to the meeting.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Deputy Chief Grants Officer declared a non-pecuniary interest in item 9(b) by virtue of being a Trustee of the National Council for Voluntary Organisations (NCVO).

3. **STRENGTHENING LONDON'S VOLUNTARY SECTOR**

The Board received presentations from David Warner from London Funders and Amanda Tincknell from the Cranfield Trust, after which Members of the Committee had the opportunity to ask questions.

Mr Warner advised the Committee that the voluntary sector was going through a period of change and challenge, as local authorities had to make significant cuts. This had resulted in a lack of charitable funding coupled with increased need. Mr Warner reported that many organisations were looking at more innovative ways to deliver services and that there was a growing recognition that more support was needed for charitable infrastructure, i.e. second tier organisations, in place to support front-line services. Mr Warner confirmed that London Funders was working with its partners to challenge the level and structure of existing infrastructure, and advised that the City Bridge Trust and City of London Corporation were uniquely placed to provide leadership in this area.

Ms Tincknell built on Mr Warner's presentation, speaking specifically about the work Cranfield Trust was doing in London. Members noted that the Cranfield Trust supported charities and other not-for-profit organisations through pro bono management consultancy projects and HR advice and information. Ms Tincknell advised that the organisations being helped by the Cranfield Trust were specialists in delivering their service but required the business expertise of volunteers who in turn were supported by a staff team of regional Project Managers and HR specialists. Ms Tincknell advised that there were three main concerns regarding skills and management: resistance to change; lack of funding for business/management support; and inexperience in planning and forecasting.

In response to Members' queries, Ms Tincknell advised that many charities didn't seek to merge until they were already financially unstable, and Mr Warner added that ensuring joined up service provision was the priority. Mr Warner confirmed that London Funders continued to be the voice of the funding community in deliberations, influencing organisations to work together to make the most effective use of limited resources. Mr Warner advised that there was an understanding that the voluntary sector needed to build on its partnership work with other sectors, and Members noted that many charities

were already financially stripped to provide services, and had limited funds for 'invest to save' schemes.

The Chairman thanked Mr Warner and Ms Tincknell for their presentations.

4. **MINUTES**

RESOLVED – That the minutes of the meeting held on 28 January 2015 be approved as a correct record.

5. **OUTSTANDING ACTIONS**

Members received the Outstanding Actions update, noting that all the items were being considered at today's meeting.

RESOLVED – That the report be noted.

6. **PROGRESS REPORT AND EVENTS**

The Committee received the regular progress report and events update of the Chief Grants Officer. Members discussed the branding for the 20th Anniversary Year, amending the strapline to read "City Bridge Trust: 20 years of investing in Londoners", and reviewing the logo proposals. Members agreed the Vision, Mission and Values, and, with regard to the elevator pitch, requested officers to revise the wording and examples used and look into including figures demonstrating the reach of the City Bridge Trust. These revisions would be incorporated in a short communications briefing paper, to be circulated electronically to Committee Members by the end of March 2015, which would also include any feedback Members had on the proposed Questions and Answers.

RESOLVED – That:

- (a) "Celebrating" be removed from the strapline;
- (b) The elevator pitch be revised in line with Members' comments;
- (c) Any feedback on the proposed Questions and Answers be forwarded to officers;
- (d) A short communications briefing paper be circulated electronically to Committee Members by the end of March 2015; and
- (e) The report be noted.

7. **BUSINESS PLAN 2015-16**

The Committee received a report of the Chief Grants Officer which introduced the City Bridge Business Plan for 2015-16. Members discussed the plan, noting that the Vision and Mission would be aligned with the changes made previously in the meeting, and that a target date would be added for the Social Investment Communications Plan. The Chairman asked the Town Clerk to review Business Plans at the next opportunity, with a view to making them more accessible, and requested that Departmental Objective 5 be reworded to read: "To ensure that the Trust is led by strategic decisions and is resourced appropriately to deliver quality outcomes."

RESOLVED – That the Business Plan for 2015-16 be approved.

8. **INVESTING IN LONDONERS STATISTICS SEPT 2013 - FEB 2015**

The Committee considered a report of the Chief Grants Officer which gave a statistical analysis of the 401 applications submitted from September 2013 to January 2015 (16 months), and the 165 grants awarded (totalling £12,375,042) from January 2014 to January 2015 (12 months). Officers advised that the general standard of applications had risen, leading to a higher success rate.

Members discussed the spread of applications by London boroughs, noting that, although work could be undertaken to address any major discrepancies in funding against deprivation level, it was too early for any firm trends to emerge.

RESOLVED – That the report be noted.

9. **GRANT APPLICATIONS STATISTICAL REPORT**

The Committee considered a report of the Chief Grants Officer summarising applications received and action taken under the 2014/15 grants programmes.

RESOLVED – That:

- (a) Officers put formal arrangements in place to carry forward the sum unspent from the 2014/15 grants budget into the grants budget for 2015/16; and
- (b) The report be noted.

10. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

10a **Youth Inclusion Event - Recommended Grant £24,000**

Members discussed the application, and requested details of the event be circulated electronically to Committee Members, and that the newly appointed Chairman of the City Youth Forum, Lulu Watuta, be invited to this event.

RESOLVED – That:

- (a) A sum of up to £24,000 be allocated to support a Youth Inclusion event at Mansion House in May 2015;
- (b) Details of the event be circulated electronically to Committee Members; and
- (c) The Chairman of the City Youth Forum be invited.

10b **NCVO-CES Merger - Recommended Grant £50,000**

Members discussed the application and, in response to a Member's question, officers confirmed that free reserves of £812,525 were forecast for the next financial year (2015/16), £690,000 of which had been allocated for activities to benefit the National Council for Voluntary Organisations (NCVO)'s membership. The Committee voiced its support for the merge, but queried the recommended grant in relation to the level of benefit London would receive, and suggested a more proportionate amount be funded.

RESOLVED – That a grant of £25,000 over one year to the National Council for Voluntary Organisations (NCVO) be approved, to support the successful merger between NCVO and the Charities Evaluation Services (CES).

10c Heart of the City - Recommended Grant £278,328

Members discussed the application, asking for and receiving further assurance from the Comptroller & City Solicitor that this application was not seeking to substitute existing funding from elsewhere in the City of London Corporation. Heart of the City was eligible to secure funding from the City Bridge Trust under existing policies, and the City Corporation's role in the Heart of the City charity did not give rise to a conflict of interest.

In response to a Member's concern, officers advised that Heart of the City would not duplicate work being done by other charities, and confirmed that this application had been subject to the same due diligence as all other applications. Members requested that the charity be requested to consider inviting a representative from the City Bridge Trust to join its Board.

RESOLVED – That:

- (a) A grant of £278,328 over three years (£118,820; £102,008; £57,500) to Heart of the City be approved, to roll out its Corporate Social Responsibility Newcomer programme across Greater London and to deepen the connections between the London business sector and the voluntary and community sector, building on the combined networks of the charity and City Bridge Trust; and
- (b) The Heart of the City be requested to consider inviting a representative from the City Bridge Trust to join its Board.

10d Social Finance - Recommended Grant £50,000

RESOLVED - That a grant of £50,000 over one year to Social Finance for a Lambeth-based mental health pilot be approved, with the award to be charged against City Bridge Trust's Strategic Initiatives allocation for 2014/15.

10e Chiswick House and Gardens Trust - Recommended Grant £89,100

Members discussed the application, and asked for officers to bring back further information regarding who the charity would be benefitting with reference to the nature of the disadvantage they faced, how the charity were raising funds locally and the reasons for the level of funding being requested.

RESOLVED – That the application be deferred.

10f Kingston Environment Centre (KEC) - Recommended Grant £27,000

Members noted this organisation was currently registering with the Charity Commission.

APPROVED - £27,000 over three years (3 x £9,000) for the salary of a part-time (14 hours per week) Biodiversity Network Co-ordinator and associated costs.

10g **Action for Stammering Children (ASC) - Recommended Grant £60,000**

APPROVED - £60,000 over a further two years (2 x £30,000) for the costs of providing specialist consultations to young Londoners.

10h **Metro Centre Limited - Recommended Grant £119,600**

APPROVED - £119,600 over three years (£36,700, £41,100, £41,800) for the salary of a part-time (3.5 days per week) Service Co-ordinator; clinical supervision; room hire; and associated running costs.

10i **National Association for People Abused in Childhood (NAPAC) - Recommended Grant £31,000**

APPROVED - £31,000 over three years (£10,000; £10,500; £10,500) for the costs of 6 support groups in London for adult survivors of childhood abuse.

10j **Shepherds Bush Families Project and Children's Centre - Recommended Grant £96,000**

APPROVED - £96 000 over three years (3 x £32 000) for the costs of delivering 720 hours of family counselling per year and related running expenses. Each year, the grant is to be apportioned as: Family counsellor - 60% of sessional payment costs of £18,200; Project management of £2,300; and 10% contribution to overheads of £11,500.

10k **Action on Disability - Recommended Grant £121,300**

APPROVED - £121,300 over 3 years (£41,400, £39,600, £40,300) towards a full-time Independent Living Officer and associated running costs.

10l **Frenford Clubs - Recommended Grant £54,000**

APPROVED - £54,000 over three years (£22,000; £18,000; £14,000) towards the salary of a 22 hours per week Disability Activity Development Coordinator, and related running costs, to increase disabled people's participation in sports.

10m **Mind in Croydon - Recommended Grant £143,600**

APPROVED - £143,600 over three years (£48,500; £47,000; £48,100) for the salary of a full-time Sports Co-ordinator and some related project costs.

10n **Sutton Mencap - Recommended Grant £102,000**

APPROVED - £102,000 over three years (£33,000, £33,000, £36,000) for the salary of a part-time (3 days per week) Community Activities Project Manager and related project costs.

10o **Action on Elder Abuse - Recommended Grant £44,420**

APPROVED - £44,420 over three years (£11,900; £14,300; £18,220) towards project set-up costs (i.e. recruitment, training and support of volunteer buddies) of the Buddying service in three London boroughs.

10p **AESOP Arts and Society Limited - Recommended Grant £45,900**

APPROVED - £45,900 over one year towards the choreographic commission, and delivery and evaluation, of the Dance to Health programme at the AmicusHorizon Sheltered Housing Scheme In Lambeth and the Redbridge Jewish Community Centre. Grant is subject to the appointment of a suitably qualified treasurer.

10q **Dulwich Picture Gallery - Recommended Grant £40,000**

APPROVED - £40,000 over 3 years (£13,280; £13,320; £13,400) towards the costs of a music and visual arts project for older people with dementia and their carers.

10r **North London Hospice - Recommended Grant £90,000**

APPROVED - £90,000 over three years (3 x £30,000) towards the salary costs of the full-time Psychosocial Therapies Lead post within the Day Service programme.

10s **South Thames Crossroads - Caring for Carers - Recommended Grant £140,000**

APPROVED - £140,000 over 3 years (£47,000; £46,000; £47,000) for the salary of a full-time Older Carers Peer Support Coordinator and the running costs of a project setting up and supporting small neighbourhood-based groups of older carers.

10t **Sydenham Garden - Recommended Grant £39,100**

APPROVED - £39,100 over three years (£126 770; £136030; £13,300) towards the costs of a part-time (1 day per week) Project Worker's salary, project costs, and overheads.

10u **Haven - Recommended Grant £76,600**

APPROVED - £76,600 over three years (£13,500; £31,200; £31,900) towards the salary, and associated running costs, of a full-time Welfare Benefits and Money Adviser.

10v **Kingston Churches Action on Homelessness - Recommended Grant £87,800**

APPROVED - £87,800 (£27,900; £29,240; £30,660) towards the part-time (25 hours per week) Adviser post, direct costs of the Housing Crisis Intervention Service, and a 10% contribution to overheads.

10w **Association of Chief Executives of Voluntary Organisations (ACEVO) - Recommended Grant £29,500**

APPROVED - £29,500 for research to support and inform the Loneliness Project. A first payment of £14,750 is to be made, followed by £14,750 on satisfactory completion of the research.

10x **London Play - Recommended Grant £138,000**

APPROVED - £138,000 over three years (£37,400, £47,700, £52,900) towards the salary of a part-time (3 days per week) Play Works. Mentor; costs of training playground staff; and related operational and management costs. Release of the grant is subject to the receipt of satisfactory quarterly management accounts.

10y **Partnership for Young London - Recommended Grant £142,000**

APPROVED - £142,000 over three years (£47,300, £47,000, £47,700) for a part-time (4 days per week) Development Lead, related admin support (0.5 days per week), associated running costs, and the costs of events and training sessions.

10z **Voluntary Action Islington Limited - Recommended Grant £96,900**

APPROVED - £96,900 over two years (£48,000, £48,900) for the costs of a part-time (4 days per week) Project Officer; 1 day per week Senior Project Officer; associated running costs; and the costs of delivering training courses.

11. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

11a **Grants Recommended for Rejection**

The Committee considered a report of the Chief Grants Officer, which recommended that twenty one grant applications be rejected for the reasons identified in the schedule attached to the report. Members discussed why Farms for City Children had been rejected, and noted that the Trust had a long-standing arrangement not to fund individuals. Officers confirmed that the application, and reasons for rejection, had been discussed with the organisation. A Member suggested that officers might review the policy on funding such activities, where funds were requested in the form of subsidies to individuals.

RESOLVED – That:

- (a) Twenty one grant applications detailed in the schedule, attached to the report, be rejected; and
- (b) Officers review the approach to funding activities by way of subsidising individuals.

At this point, the time limit for Committee meetings, as set out in Standing Order 40, had been reached, but there being a two-thirds majority of the Committee present who voted in favour of an extension, the Committee agreed to continue the meeting.

11b Grants Approved under Delegated Authority

The Committee received a report of the Chief Grants Officer which advised Members of ten expenditure items, totalling £39,300, which had been presented for approval, under delegated authority, by the Chief Grants Officer, in consultation with the Chairman and Deputy Chairman. Officers reported that one application, Wandsworth Older People's Forum (WOPF), had yet to be approved.

198 Contemporary Arts and Learning	£2,000 to match CEP (Creative Employment Programme) funding towards the wage costs of 1 Apprentice for 1 year between June 2014 and June 2015. The national minimum wage must be paid.
English National Opera	£2,000 to match CEP funding towards the wage costs of 1 Apprentice for 1 year. The national minimum wage must be paid and the organisation must be the direct employer.
Venture Association Community	£2,000 to match CEP funding towards the wage costs of 1 Apprentice for 1 year. The national minimum wage must be paid.
Downside Settlement	£2,600 (6.5 days at £400 per day) to provide an eco-audit.
ELATT (East London Advanced Technology Training)	£2,800 (7 days at £400 per day) to provide an eco-audit.
Manor House Development Trust	£2,600 (6.5 days) to provide an eco-audit.
Brent Citizens Bureau Advice	£2,000 for the cost of commissioning an independent access audit.
SS Robin Trust	£4,300 for an access audit and consultation to inform the development of the SS Robin.

Wandsworth Older People's Forum (WOPF)

£15,000 over three years (3 x £5,000) to pay for the printing and distribution of 4,000 newsletters quarterly for 3 years.

Legal Education Foundation

£4,000 to support the Early Action Funders' Alliance.

11c Withdrawn and Lapsed Applications

The Committee received a report of the Chief Grants Officer, providing details of eleven applications which had been withdrawn or which had lapsed. Officers reported that one of these applications, from SPID Theatre Company, was no longer being withdrawn.

RESOLVED – That the report be noted.

11d Variations to Grants

The Committee received a report which advised Members of variations to eight grants agreed by the Chief Grants Officer since the last meeting.

RESOLVED – That the report be noted.

11e Reports on Monitoring Visits

The Committee received a report of the Chief Grants Officer about one visit that had taken place. A Member updated the Committee about a visit she had undertaken to Adfam, a national organisation working with and for families affected by drugs and alcohol, which had been awarded a grant from the City Bridge Trust in September 2014.

RESOLVED – That the report be received.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

A Member queried the current meeting schedule with regard to the balance between strategic discussion and grant consideration during Committee meetings.

RESOLVED – That the Chairman, Deputy Chairman and Chief Grants Officer discuss the meeting schedule.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

The Chairman thanked Deputy Ken Ayers for his service on the Committee, as his term was at an end and he did not intend to stand for re-election.

14. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
14, 16	3
15	-

15. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 28 January 2015 be approved as a correct record.
16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were two items of other business.

The meeting ended at 4.00 pm

Chairman

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The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	28 Jan 2015	Chiswick House & Gardens Trust Further information be provided.	Sandra Davidson	May 2015	To be submitted for the May 2015 Committee.
2.	12 Mar 2015	Proposals for 20th Anniversary A short communications briefing paper be circulated electronically to Committee Members by the end of March 2015.	Chief Grants Officer	March 2015	To be submitted for the May 2015 Committee.
3.	12 Mar 2015	Youth Inclusion Event Details of the Youth Inclusion event at Mansion House in May 2015 be circulated electronically to Committee Members, and the Chairman of the City Youth Forum be invited.	Chief Grants Officer	April 2015	Completed.
4.	12 Mar 2015	Heart of the City The Heart of the City be requested to consider inviting a representative from the City Bridge Trust to join its Board.	Chief Grants Officer	May 2015	In progress.

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
5.	12 Mar 2015	Rejection of Applications Officers review the approach to funding activities by way of subsidising individuals.	Chief Grants Officer	July 2015	Review in progress.
6.	12 Mar 2015	Current Meeting Schedule The Chairman, Deputy Chairman and Chief Grants Officer discuss the meeting schedule	Chairman / Deputy Chairman / Chief Grants Officer	May 2015	See CGO Progress Report for May 2015 Committee.

Committee	Date:
City Bridge Trust	13 May 2015
Subject: Progress Report	Public
Report of: Chief Grants Officer	For Information

Summary

This is a regular report by the Chief Grants Officer.

Main Report

Introduction

1. You will recall that you have agreed that each of the City Bridge Trust (CBT) Committee Meetings will begin with a presentation on a particular aspect of the work you support. This is your second such meeting, today's chosen theme being Making London More Inclusive.

Making London More Inclusive

2. Throughout your history, you have been a strong supporter of disability organisations and work enabling disabled people to participate more fully in society. Since you began making grants 20 years ago, you have awarded over 1,600 grants totalling just over £84m for work supporting disabled people.
3. Two weeks ago, I accompanied the Lady Mayoress and Mrs Wendy Parmley to see the work of one such grant to Share Community. The grant funds an inspiring project targeted at young people with learning disabilities who are encouraged to extend the boundaries of their lives, engaging with mainstream London and rising to the challenge of the project's name "Go Anywhere, Do Anything"! An energised group who had apparently grown in confidence and skills as a result of your grant.

Context

4. There are 11.5 million people in the UK who are covered by the disability provisions set out in the Equality Act. The Greater London Assembly estimates that just under half of all disabled adults (45 per cent) are aged 55 and above, whereas only a quarter (25 per cent) of the adult population are within this age group.
5. The Disability Discrimination Act (1995) and subsequent Equality Act (2010) created a framework of rights for disabled people. Defining a disabled person as someone "with a physical or mental impairment

which has a substantial and long-term adverse effect on an individual's ability to carry out normal day to day activities", the Act states that people who supply goods and services cannot do so "less favourably" to disabled people unless this can be justified on specific grounds (for example, if there is a genuine risk to health and safety).

6. It is estimated that just under 1.3 million disabled people aged between 16 and 64 years are resident in London. This is equivalent to almost one in five (19 per cent) of the 16+ population of London.
7. According to Nomis (official labour market statistics) 48.3% of all disabled London residents of working age are in employment compared with 74% of the non-disabled population.
8. There are many barriers that prevent disabled people from working, including misconceptions and lack of awareness amongst employers, as well as inaccessible transport, inaccessible buildings and lack of supportive aids and equipment.
9. Included in your papers today is a paper on proposals for how additional surpluses on the income of the Bridge House Estates could be used strategically to meet the needs of those most disadvantaged and excluded in London, such as those furthest from the labour market, including disabled people. Also included in today's papers are further proposals for your 20th anniversary year, including young disabled people, amongst whom unemployment rates are disproportionately high.
10. Alex Hendra is Business Manager at Inclusion London, the strategic umbrella body for Deaf and disabled people's organisations across the capital (i.e. those groups governed and run by disabled people). You are funding Alex's post under your Strengthening the Voluntary Sector programme to develop the finance and business skills of disabled people's organisations in London. James Lee is the Trailblazers Campaigns Officer at the Muscular Dystrophy Campaign. You are funding James' post who has developed a work experience programme for young disabled people to enhance their work based skills, increase their self- confidence and improve their chances of finding employment. Both have been invited to speak to you today about their work and what are some of the key issues around disability and employment.

Stepping Stones Fund

11. You launched the Stepping Stones Fund in November 2014. This is a £1m grants programme designed to encourage London-focused charitable organisations to engage with the social investment market. The Trust received 41 applications from organisations seeking funding to build their capacity or pilot outcomes as preparation for taking on social investment. Applicants represented a diverse range of London-based charities operating across a wide span of activity, from homelessness to organic food production, and from renewable energy generation to youth education.

12. After the first screening, your officers shortlisted 30 organisations who were invited to submit more detailed business plans. Applicants had the opportunity to receive telephone coaching from the Trust in order to help them make the strongest possible case for their work. As well as working to support applicants, the Trust also developed an excellent relationship with UBS for this programme. UBS offered venues for various stages of the selection process as well as a significant number of their staff for volunteers support with screening, interviews and applicant coaching.
13. Detailed business plans were reviewed and scored by five selection panels in late-March/early April. The panels consisted of City Bridge Trust officers, 13 UBS volunteers and four external experts from the social investment field. The final round of selection took place in the first two weeks of April in the form of one-on-one interviews where applicants presented their case to the panels and had the opportunity to answer questions. In order to assist applicants in the preparation for the interviews, UBS employees offered to hold individual coaching sessions to all of them, which greatly improved the quality of the presentations and provided an excellent opportunity to engage more members of the London finance community. The coaching meetings and interviews involved all 30 organisations and over 100 individuals.
14. Based on the outcomes of the selection interviews and scores, the City Bridge Trust team identified 17 suitable applicants, each seeking grant funding at levels between £10,000 - £50,000. The total value of grants recommended during this first round is expected to be slightly less than £700,000 and more details are provided in today's non-public papers.
15. The evaluation of the first round of Stepping Stones Fund is underway, but we already know from feedback from applicants as well as volunteers that:
 - the three-stage selection process worked well, phasing the workload for applicants as well as the Trust;
 - applicants greatly appreciated opportunities for feedback, interaction and engagement with the Trust and UBS;
 - a more engaged approach aids the selection process and builds capacity on the applicant side;
 - volunteers and external experts added great value to the process and benefited a lot themselves;
 - UBS is an excellent partner for this programme and has expressed keen interest to remain involved in the future; and
 - promoting the results of the first round will help publicise a (smaller) second round planned for later this year.
16. A particular note of thanks must go to Eva Varga, an independent consultant, who has worked closely with the Trust on the Stepping

Stones Fund and been the main point of contact for applicants and UBS. Eva has been an excellent ambassador for the Trust been instrumental in ensuring the success of this first round.

Smarter Meetings

17. At the last Committee, you asked the CGO to discuss with the Chairman and Deputy Chairman the CBT Committee meeting length and format. As a result of this discussion, it is suggested that the number of meetings remain the same along with the ordering of the strategic initiatives being considered first followed by the reactive grants. However, two options were considered to potentially shorten the business meetings: Firstly the 'deep dive' session with external speakers could be trialled before lunch. Secondly, you could decide to consider fewer grants in full committee, for example by using the existing delegation arrangement for **all** grants between £25k and £50k, rather than by exception, as is the case at present. To inform your discussion on this subject a breakdown of the number of grants by amount is included at Appendix 1.

Barclays Premier League Trophy Display

- 18 City Bridge Trust and our colleagues in the Wembley National Stadium Trust have made a useful link with the managers at the local branch of Barclays Bank in King Street. Through this, we have arranged to have the Barclays Premier League Trophy on display in Guildhall Yard at lunchtime on Friday 15th May. This will, we are sure, generate considerable interest amongst the football enthusiasts both in Guildhall and beyond.
19. We are using the opportunity to invite a number of the sports and disability sports charities that the two trusts fund, to come along and publicise their activities, either by someone being present in person to talk to people about the work they do, or sending materials for us to display on their behalf.
20. We are working with colleagues in the CoL Public Relations Office to ensure maximum coverage of the event both inside and outside Guildhall, to complement the publicity that Barclays Bank are doing themselves with their clients.

City Philanthropy activity

The Beacon Awards 2015

21. The 9th Beacon Awards were held on April 21st at JP Morgan's flagship office at 60 Victoria Embankment. Twelve Awards were given and the winners included City leaders Jonathan Moulds, Sir Peter Lampl, Graham Clempson, international footballer Jamie Carragher and award-winning rap artist, songwriter and director Ben Drew (Plan B). The awards were presented by BBC journalist Kate Adie.

22. City Bridge Trust sponsors The Beacon Award for City Philanthropy as part of our City Philanthropy- A Wealth of Opportunity project to promote philanthropy in the City. The award was given to David and Claudia Harding who have donated millions of pounds supporting projects that promote maths and science, including a £5m gift to The Science Museum for a new maths gallery that will open in 2016. The award was presented by Sir Roger Gifford, former Lord Mayor and UK head of SEB, who gave a speech about the City's philanthropic role.
23. Among the hundreds of guests were philanthropists, JP Morgan clients and members of the City of London Corporation and the City Bridge Trust members committee.
24. The award winners will join the Beacon Fellowship and will take part in events in the coming year sharing their own philanthropic experience with others. More information can be found on The City Philanthropy website www.cityphilanthropy.org.uk.

Sustainable City Awards

25. The Sustainable City Awards were held at Mansion House on 23rd March 2015. The Trust continued its collaboration with the Worshipful Company of Pattenmakers, running the category for London's voluntary sector. This year, we introduced a new category with the theme of *Building Sustainable Communities*. This recognised organisations able to demonstrate their work makes a tangible difference to the sustainability of their locality by bringing people together, especially from across different communities, to deliver any of a range of specified outcomes. This proved popular and more applications were received than for many years previously, 23 in total. Mrs Mead and Mrs Littlechild represented the Trust on the judging panel, together with two Pattenmakers, one of whom was the Master.
26. This year's winner was Paddington Development Trust, which was recognised for its painstaking work over the past 15 years building and sustaining a community-based grassroots infrastructure providing places and resources for people living in North Westminster.
27. New Horizon Youth Centre (recently visited by the Deputy Chairman) was highly commended in this category.

Communications

28. As well as developing media interest in the work of City Bridge Trust during its 20th anniversary year, Champollion are working on a number of your strategic initiatives, including the Beacon Awards, London's Giving and City Philanthropy. Following the launch event of City Philanthropy: Inspired 50 in February this year, Champollion were able to place articles in Square Mile and UK Fundraising.
29. Since your last meeting, the following coverage has been achieved by the media team of the Public Relations Office:

Charity	Publication	Circulation	Links	Reach
Bridge Renewal Trust	Horticulture Week	6,295	http://www.hortweek.com/city-bridge-trust-gives-greenspace-grant/parks-and-gardens/article/1337271	National, environmental audience
Graeae Theatre Company	Hackney Today	91,412	http://www.hackney.gov.uk/Assets/Documents/ht351.pdf	Hackney-wide
Buttle UK	Newham Recorder	8,876	Joint letter http://www.newhamrecorder.co.uk/news/grant_for_newham_families_affected_by_domestic_violence_13976196	Newham
Buttle UK	Romford Recorder	21,448	Romford Recorder	Romford Recorder
Buttle UK	Docklands and East London Advertiser	7,859	Docklands and East London Advertiser	Greater London (Greenwich, Lewisham, Newham, Southwark, Tower Hamlets)
METRO	The Gay UK	360,000 (Monthly unique browsers)	http://www.thegayuk.com/magazine/4574334751/Mental-Health-Charity-For-LGBTQ-Youth-Boosted-By-%C2%A3120K/9614654	National, LGBTQ community
METRO	News Shopper	20,651	http://www.newsshopper.co.uk/news/12886877.Greenwich_charity_receives_120_000_grant_for_men_tal_health_programme/	Greenwich

METRO	So So Gay	500,000 (Monthly unique browsers)	http://sosogay.co.uk/2015/lgbt-youngsters-boosted-mental-health/	National, LGBTQ community
METRO	This is Local London		http://www.thisislocallondon.co.uk/news/12886877.Greenwich charity receives 120 000 grant for mental health programme/	Greater London
Sutton Mencap	Enable	30,000	http://enablemagazine.co.uk/sutton-community-service-for-young-adult-with-learning-disabilities-helped- by-city-bridge-trust-grant/	
METRO	Mercury	75,233	\\itsetup1\wininstall\File Transfer\Morning Media Briefing\230415	Greater London (Bexley, Greenwich)

Grant Applications Summary

30. Members will note that the grants activity statistical report had been previously presented as a stand-alone report. From today onwards, it will be incorporated in to the Chief Grants Officer's report.
31. Your grants budget for the years is £14,950. With six Committee meetings scheduled for the year, average spend per meeting should be around 17% of the total budget in order to spend it in full. The total grants recommended for today is £2,033,625, or 14% of the total budget. Additionally, 17 awards totalling £701,600 of Stepping Stones funding will be considered under delegated authority (please see your non-public papers). If approved, this will take the budget spend total to £2,735,225 or 18% of the grants budget.
32. 578 applications have been received since the launch of Investing in Londoners in September 2013. Of these 244 have been approved, 181 declined and 153 are pending – including those at today's meeting. The success rate of the programme to date stands at nearly 60%.
33. The number of applications received in the first quarter of 2015 (Jan – Mar) is down on the same period in 2014 (111 vs 81). Your officers will continue to monitor the volume of applications and will consider the need for further promotional and communications activity as required.

Table 1: Overall spend against 2015/16 budget

	Grants budget	Grants spend	% spend of annual budget
Original Grants Budget	£14,950,000		
Write-Backs & Revocations	£2,000		
Total Budget Available	£14,952,000		
Today's recommendations			
May 2015		£2,033,625	14%
Total annual spend		£2,033,625	14%
Remaining budget	£12,918,375		
Additional funding for Prince's Trust agreed Oct 14	£1,000,000		
		£1,000,000	
Balance of additional funding		£0	

Table 2: Grant approvals by outcome area (Investing in Londoners)

Fund/Program	Year to date	Today's meeting	Total	Year to date	Today's meeting	Total
English for Speakers of Other Languages	0	0	0	£0	£0	£0
Improving Londoner's mental health	0	5	5	£0	£470,000	£470,000
Improving London's environment	0	1	1	£0	£89,100	£89,100
Making London more inclusive	0	3	3	£0	£213,000	£213,000
Making London more inclusive - access audit	0	1	1	£0	£1,700	£1,700
Making London safer	0	0	0	£0	£0	£0
Older Londoners	0	3	3	£0	£240,900	£240,900
Reducing poverty	0	4	4	£0	£372,500	£372,500
Resettlement and rehabilitation of offenders	0	1	1	£0	£125,000	£125,000
Strengthening London's voluntary sector	0	3	3	£0	£250,000	£250,000
Arts apprenticeships	0	0	0	£0	£0	£0
Eco-audits	0	2	2	£0	£3,800	£3,800
Strategic initiatives	0	3	3	£0	£267,625	£267,625
Exceptional grants	0	0	0	£0	£0	£0
Grand total	0	25	25	£0	£2,033,625	£2,033,625

Table 3: Action to be taken on applications today

Action to be taken	Number	Amount
Applications recommended for grant	22	£2,028,125
Funding approved by delegated authority up to 10k (to note)	3	£5,500
Funding approved by delegated authority from 10 to £25k (to note)	0	£0
Applications recommended for rejection	11	n/a
Withdrawn applications (to note)	7	n/a
Applications lapsed (to note)	0	n/a
Total applications	43	£2,033,625

Chart 1: grants awarded by outcome area this financial year (by number of grants)

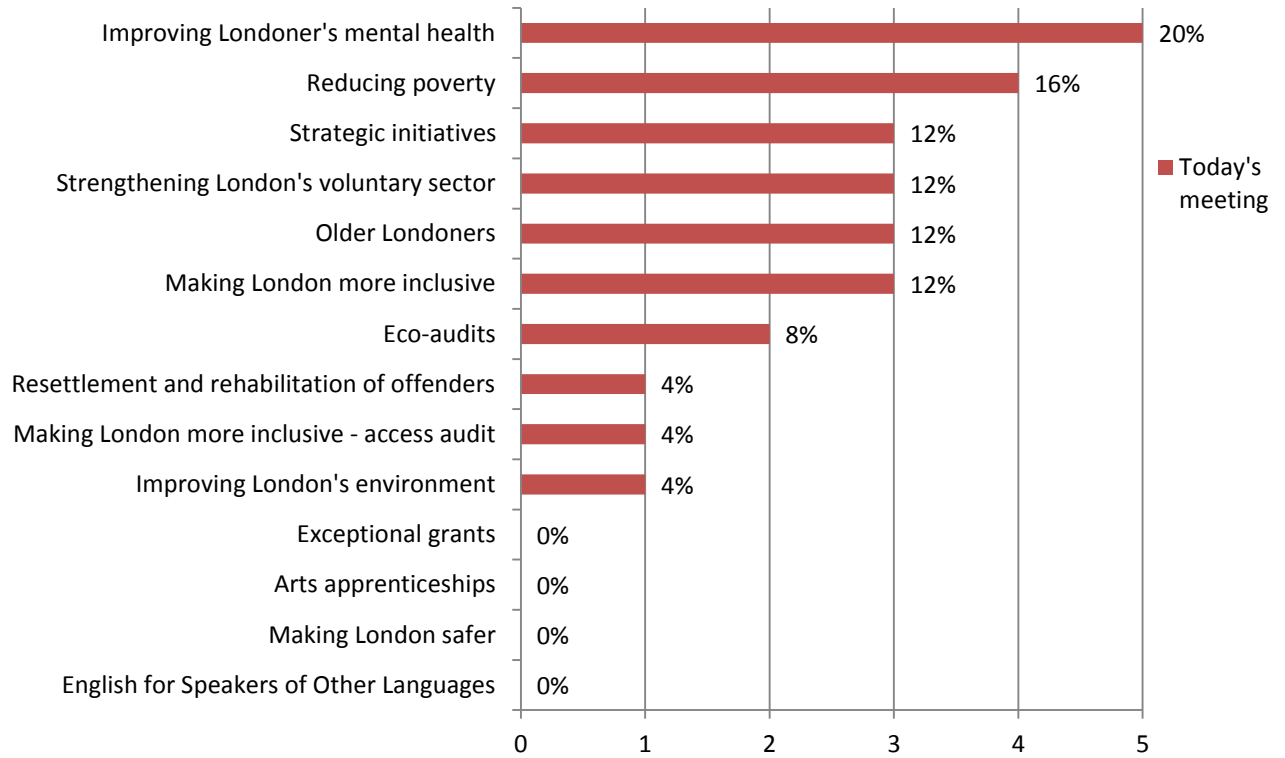


Chart 2: grants awarded by outcome area this financial year (by grant amount)

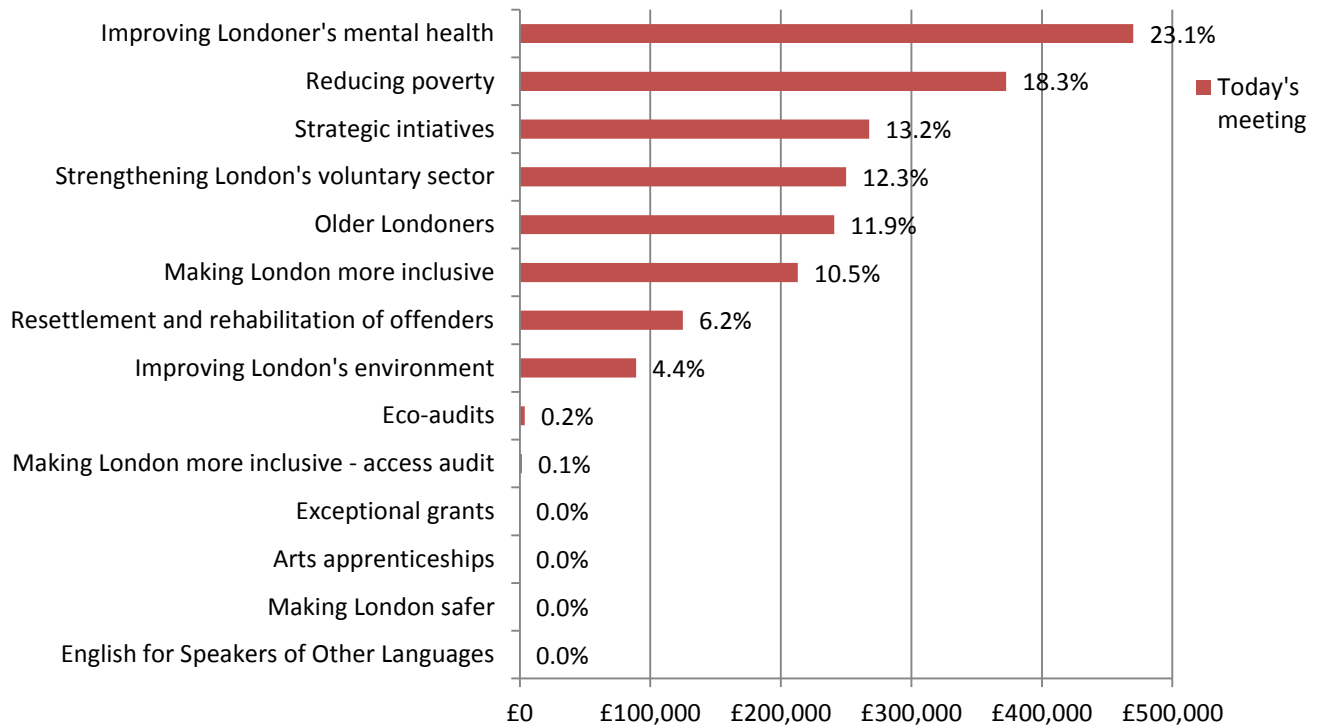
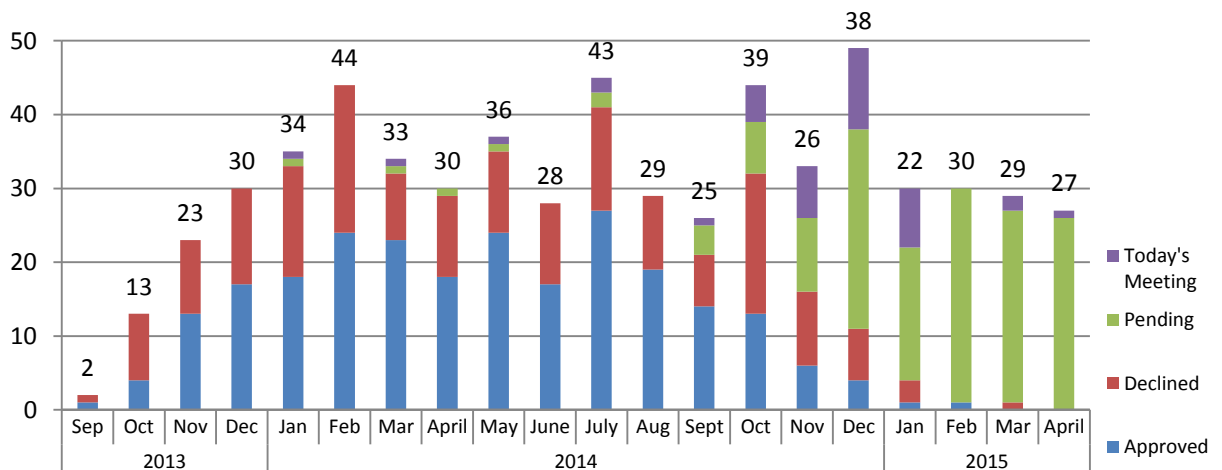


Chart 3: applications received by month and action taken since Investing in Londoners launch in September 2013



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April
Grand Total	2	13	23	30	34	44	33	30	36	28	43	29	25	39	26	38	22	30	29	27
Today's Meeting	0	0	0	0	1	0	1	0	1	0	2	0	1	5	7	11	8	0	2	1
Pending	0	0	0	0	1	0	1	1	1	0	2	0	4	7	10	27	18	29	26	26
Declined	1	9	10	13	15	20	9	11	11	11	14	10	7	19	10	7	3	0	1	0
Approved	1	4	13	17	18	24	23	18	24	17	27	19	14	13	6	4	1	1	0	0

Chart 4: Investing in Londoners applications received by outcome area and action taken since launch in Sept 2013

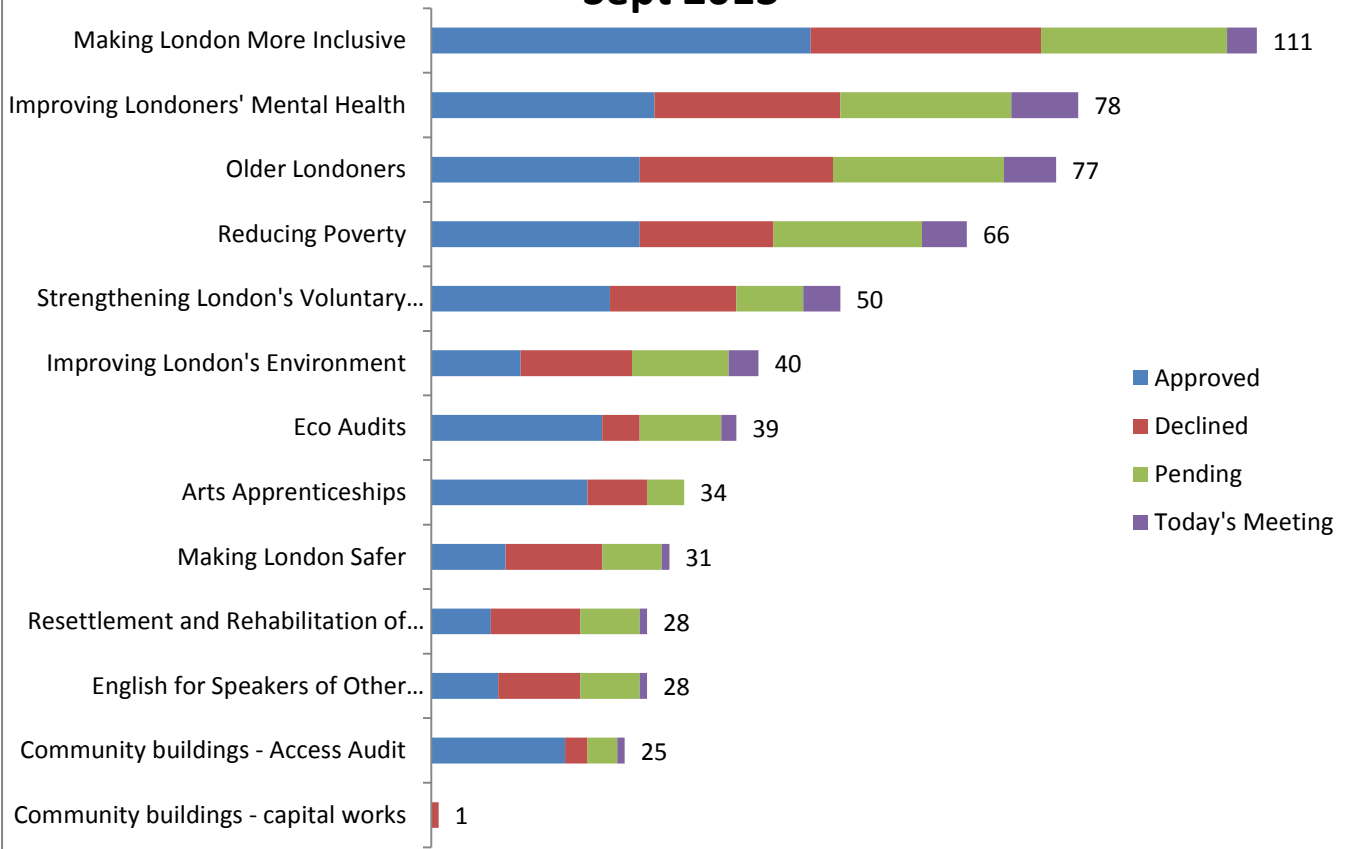
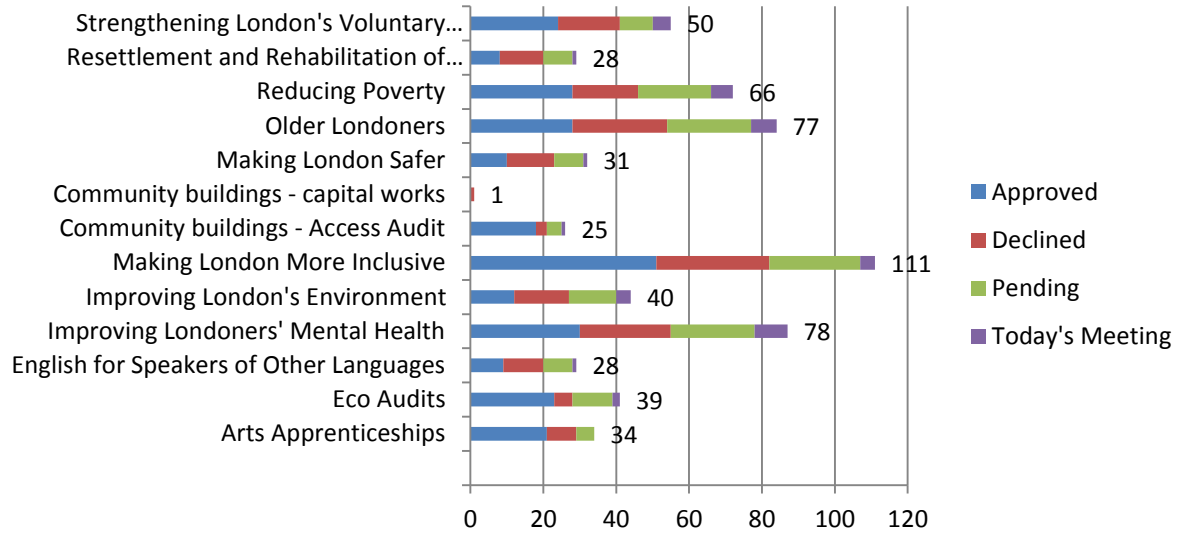


Chart 4: Investing in Londoners applications received by outcome area and action taken since launch in Sept 2013

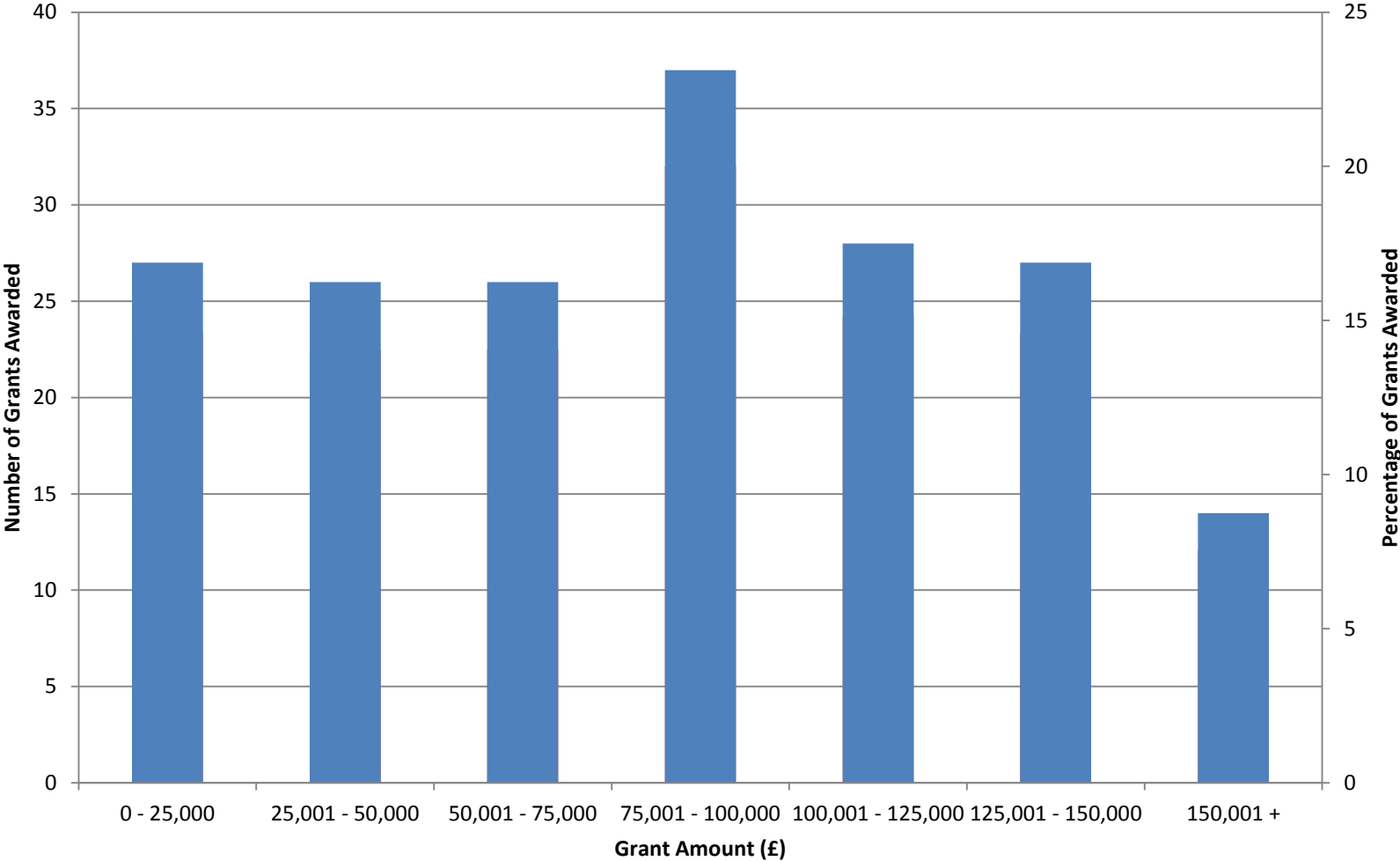


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Distribution of Grants 2014/15



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Committee(s):	Date(s):
Finance	12 May 2015
Planning & Transportation	12 May 2015
The City Bridge Trust	13 May 2015
Property Investment Board	20 May 2015
Culture, Heritage and Libraries	26 May 2015
Financial Investment Board	27 May 2015
Subject:	
Risk Register for Bridge House Estates	
Report of:	Public
Town Clerk	For Decision
Chamberlain	
City Surveyor	
Director of Culture, Heritage and Libraries	
<ol style="list-style-type: none"> 1. This report provides a key risks register for Bridge House Estates. 2. In accordance with the Charity Commission’s Statement of Recommended Practice (SORP), Trustees are required to confirm in the charity’s annual report that any major risks to which the charity is exposed have been identified and reviewed and that systems are established to mitigate those risks. 3. The Charities SORP requires that the register is reviewed annually to ensure that existing risks are reconsidered and any new risks are identified. 	

Review of Risks

4. The method of assessing risk reflects the City of London's standard approach to risk assessment as set out in its Risk Management Strategy as approved by the Audit and Risk Management Committee. The section of the Strategy which explains how risks are assessed and scored is reproduced at Annex A of this report.
5. Each risk in the register has been considered by the responsible officer within the Corporation who is referred to as the 'Risk Owner' in the register.
6. The risks have been divided across 6 annexes (B1 to B6), with each annex containing the risks to be considered by each of the managing committees as set out below (for each committee, any red graded risks and any changed risk ratings are noted below).
 - **Finance Committee:** in respect of information systems (Annex B1)
 - There are no red graded risks for this Committee to consider
 - There are no changed risk ratings for this Committee to consider;
 - **Financial Investment Board:** specifically reviewing non-property investments (Annex B2)
 - There are no red graded risks for this Committee to consider
 - There are no changed risk ratings for this Committee to consider;
 - **Property Investment Board:** specifically reviewing the investment property estate (Annex B3)
 - This committee has two red graded risks (8 and 9) to consider
 - There are no changed risk ratings for this Committee to consider;
 - **Planning and Transportation Committee:** in respect of the five bridges (Annex B4)
 - This committee has two red graded risks (12 and 16) to consider
 - There is one changed risk rating to consider: risk 18 has reduced from amber to green;
 - **Culture, Heritage and Libraries Committee:** in respect of the tourism operation at Tower Bridge (Annex B5)
 - This committee has one red graded risk (number 20) to consider
 - There is one changed risk rating to consider: risk 20 has increased

from amber to red; and

- **City Bridge Trust Committee:** in respect of the grant making function (Annex B6)
 - There are no red graded risks for this Committee to consider
 - There are no changed risk ratings for this Committee to consider.

Red Graded Risks

7. It is recommended that the red graded risks (risk numbers 8, 9, 12, 16 and 20) be included on the relevant managing committees own risk register in future to ensure regular monitoring and review during the year.

Conclusions

8. The various risks faced by Bridge House Estates have been reviewed and Members are asked to confirm that the attached register satisfactorily sets out the key risks together with their potential impact and that appropriate measures are in place to mitigate the risks identified.

Recommendations

9. It is recommended that:
 - the register is reviewed to confirm it satisfactorily sets out the risks facing the charity;
 - the register is reviewed to confirm that appropriate measures are in place to mitigate those risks; and
 - the red graded risks (risk numbers 8, 9, 12, 16 and 20) are included on the relevant managing committees own risk registers to ensure regular monitoring and review during the year.

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City of London Risk Management Strategy

Assessing Risks

Every risk should be assessed to help determine how much attention is given to the particular event. This is done by ranking the risks with a set of scores determined by their individual likelihood and impact rating.

The City of London Corporation uses a 4 point scale and the multiple of the likelihood and impact gives us the risk score, which is used to determine the risk profile. See the 'Risk Scoring' section below on how risks should be scored.

The following chart shows the area the risk will fall in to dependant on its score, with red being the most severe and green being the least. The scores within the chart are multiples of the likelihood and impact.

e.g. (Likelihood of) **4** x (Impact of) **4** = (Risk Score of) **16**

Impact scores increase by a factor of 2, thus having greater weighting in comparison to the Likelihood scores.

		Impact			
		Minor (1)	Serious (2)	Major (4)	Extreme (8)
Likelihood	Likely (4)	4	8	16	32
	Possible (3)	3	6	12	24
	Unlikely (2)	2	4	8	16
	Rare (1)	1	2	4	8

COL risk matrix

What the colours mean (as a guide):

- Red (dark grey) - Urgent action required to reduce rating
- Amber (light grey) - Action required to maintain or reduce rating
- Green (mid grey) - Action required to maintain rating.

Risk scoring

Risk scoring is purely subjective. Perceptions of a risk will vary amongst individuals and hence it is better to score the risk collectively than leave it to one person's judgement.

Definitions

1. **Original/Gross score:** the level of risk perceived before any mitigating actions/controls have been put in place.
2. **Current/Net score:** the level of risk currently perceived by the user/management, taking in-to account any controls.
3. **Target score:** the preferable score for the risk to be in order for it to be manageable, thinking in term of what resources are available, and the ability of the Corporation to directly manage the risk once external factors are considered.

Risk scoring method

Risks are scored in terms of likelihood and impact

→ Risk should be scored by first determining how likely it is to occur (**Likelihood**)

→ It should then be rated according to the worst case scenario if it should arise (**Impact**).

Likelihood scoring guide

The criterion below is not exhaustive and intended to be used as a guide. **You will need to come to a management consensus when scoring risks.**

	Rare	Unlikely	Possible	Likely
	1	2	3	4
Criteria	Less than 10%	10 – 40%	40 – 75%	More than 75%
Probability	Has happened rarely/never before	Unlikely to occur	Fairly likely to occur	More likely to occur than not
Time period	Unlikely to occur in a 10 year period	Likely to occur within a 10 year period	Likely to occur once within a one year period	Likely to occur once within three months
Numerical	Less than one chance in a hundred thousand (<10 ⁻⁵)	Less than one chance in ten thousand (<10 ⁻⁴)	Less than one chance in a thousand (<10 ⁻³)	Less than one chance in a hundred (<10 ⁻²)

Impact scoring guide

The criterion below is not exhaustive and intended to be used as a guide. **You will need to come to a management consensus when scoring risks.**

		Minor	Serious	Major	Extreme
		1	2	4	8
THREATS	Service Delivery / Performance	Minor impact on service, typically up to 1 Day	Service Disruption 2-5 Days	Service Disruption > 1 week to 4 weeks	Service Disruption > 4 weeks
	Financial	Financial loss up to 5% of Budget	Financial loss up to 10% of Budget	Financial loss up to 20% of Budget	Financial loss up to 35% of Budget
	Reputation	Isolated service user/stakeholder complaints contained within business unit/division	Adverse local media coverage/multiple service user/stakeholder complaints	Adverse national media coverage 1-3 days	National publicity more than 3 days. Possible resignation of leading Member or Chief Officer.
	Legal / Statutory	Litigation claim or fine less than £5,000	Litigation claim or fine between £5,000 and £50,000	Litigation claim or fine between £50,000 and £500,000	Multiple civil or criminal suits. Litigation claim or fine in excess of £500,000
	Safety / Health	Minor incident including injury to one or more individuals	Significant Injury or illness causing short term disability to one or more person	Major injury or illness/disease causing long term disability to one or more person.	Fatality or life threatening illness / disease (e.g. Mesothelioma) to one or more persons
	Objectives	Failure to achieve Team plan objectives	Failure to achieve one or more service plan objective	Failure to achieve a Strategic plan objective	Failure to achieve a major corporate objective

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BHE Risks to be considered by THE CITY BRIDGE TRUST COMMITTEE (risks 25 to 27 only)

Risk No.	Risk (Short description)	Risk Owner	Committee	Existing Controls	Current Risk				Planned Actions	Target Risk		
					Likelihood	Impact	Rating	Direction		Likelihood	Impact	Rating
Grants												
25	Financial loss through fraud or theft.	Chief Grants Officer	The City Bridge Trust	Rigorous grants assessment and grants management systems. Comprehensive checks and balances before payments authorised. Grants management and financial system approved and regularly reviewed by Internal and External Audit. Due Diligence Review completed by Internal Audit December 2012.	Rare	Serious	G	↔	Funds for a three-year Monitoring Officer recently approved. Officer in post by April 2015.	Rare	Serious	G
26	Negative publicity and damage to the City of London Corporation's reputation.	Chief Grants Officer	The City Bridge Trust	The Trust operates an open and transparent grant assessment and decision-making process. It works closely with City of London Corporation's Public Relations Office.	Rare	Serious	G	↔	Communications Plan for the Trust is in draft.	Rare	Serious	G
27	Major failure in IS systems leading to significant disruption to business, inability to meet legal or regulatory requirements, effect on health and safety, financial or reputational loss.	Chief Grants Officer	The City Bridge Trust	Contingency back-up plan is in place.	Possible	Serious	A	↓	Continuation of migration to a dual data centre – most applications now transitioned. Expected to be complete 31 May 2015.	Unlikely	Serious	G

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The City Bridge Trust Investing in Londoners Summary of Grant Recommendations

Ref No.	Organisation	Requested Amount	Recommended Amount
<u>Strategic Initiatives</u>			
	12838 Media Trust (earlier in papers)	£63000	£55,125
a)	12839 East End Community Foundation	£172,500	£172,500
	12837 The Lord Mayor's Show (earlier in papers)	£40,000	£40,000
<i>Total Strategic Initiatives</i>		£275,500	£267,625
<u>Improving London's Environment</u>			
b)	12421 Chiswick House and Gardens Trust	£139,481	£89,100
<i>Total Improving London's Environment</i>		£139,481	£89,100
<u>Improving Londoners' Mental Health</u>			
c)	12363 Freedom from Torture	£113,442	£75,000
d)	12584 Greenwich and Lewisham Young People's Theatre	£90,981	£90,900
e)	12577 Mind (the National Association for Mental Health)	£164,514	£83,000
f)	12677 Roma Support Group	£126,872	£122,900
g)	12614 Solace Women's Aid	£98,184	£98,200
<i>Total Improving Londoners' Mental Health</i>		£593,993	£470,000
<u>Making London More Inclusive</u>			
h)	12536 Barking & Dagenham Progress Project	£112,971	£113,000
i)	12165 Hillingdon South Society for Mentally Handicapped Children	£80,000	£100,000
<i>Total Making London More Inclusive</i>		£192,971	£213,000

The City Bridge Trust
Investing in Londoners
Summary of Grant Recommendations

	Ref No.	Organisation	Requested Amount	Recommended Amount	
<u>Older Londoners</u>					
	j)	12676	Age UK Sutton	£72,476	£72,500
	k)	12814	Camden Cypriot Women's Organisation	£95,368	£95,400
	l)	12590	Henna Asian Women's Group	£72,998	£73,000
	<i>Total Older Londoners</i>			£240,842	£240,900
<u>Reducing Poverty</u>					
	m)	12658	Age Concern Wandsworth	£124,395	£117,600
	n)	12586	Blackfriars Advice Centre	£177,050	£138,000
	o)	12546	Kingdom Storehouse	£93,342	£56,900
	p)	12685	MyBnk	£66,881	£60,000
	<i>Total Reducing Poverty</i>			£461,668	£372,500
	q)	12516	Volunteer Centre Kensington & Chelsea	£123,500	£125,000
	<i>Total Resettlement and Rehabilitation of Offenders</i>			£123,500	£125,000
<u>Strengthening London's Voluntary Sector</u>					
	r)	12793	Federation of London Youth Clubs	£103,163	£103,000
	s)	12694	Foundation for Social Improvement	£27,005	£27,000
	t)	12596	London Voluntary Service Council	£180,000	£120,000
	<i>Total Strengthening London's Voluntary Sector</i>			£310,168	£250,000
	Grand Totals			2,338,123	2,028,125

Committee	Date:
The City Bridge Trust Committee	13 May 2015
Subject: Strategic Initiative: East End Community Foundation	Public
Report of: Chief Grants Officer	For Decision

Summary

This paper requests funding for the East End Community Foundation to develop local giving networks in the boroughs of Hackney, Newham and Tower Hamlets, in order to complement the London's Giving work you are already funding within London Funders.

Recommendation

Members are asked to:

- Approve funding of £172,500 over 3 years (£57,000, £57,500, £58,000) to East End Community Foundation, as a Strategic Initiative to develop Hackney, Newham and Tower Hamlets Giving.

Main Report

Background

1. You may recall that you are a founding funder of Islington Giving, a coalition of 6 funders, hosted by the Cripplegate Foundation, working together to tackle poverty and inequality in the LB Islington.
2. During the past three years, Islington Giving has raised over £3m, attracted over 1,000 volunteers and supported over 40 local organisations working to benefit Islington's disadvantaged communities.
3. In February 2014, you approved your latest grant to Islington Giving which included an element to take the learning from this initiative to encourage more local giving networks ("place-based giving") in other London boroughs under the banner of London's Giving. Hosted by London Funders, the scoping and feasibility of this is being undertaken by former Chief Grants Officer, Clare Thomas, and Deborah Xavier, former Chief Executive of the Brokerage Citylink.
4. London's Giving launched at an event in February 2015 attended by over 60 people from a range of funders, local authorities, corporates interested in place-based giving and collaboration. London Funders has provided a web

portal for it on its website <http://londonfunders.org.uk/londons-giving-transforming-and-energising-local-giving>.

5. East End Community Foundation (EECF) is the product of the merger of two grant-making foundations, the Isle of Dogs Community Foundation and St Katherine and Shadwell Trust. It incorporated in June 2012 and became operational from 1st October 2012.
6. In partnership with Hackney Council for Voluntary Service, EECF has developed Hackney Giving for which it also provides the grant-making capability. The proposal before you today is to enable EECF to build on this and to develop place-based giving in the boroughs of Newham and Tower Hamlets, as well as grow Hackney Giving, through the creation of the post of Development Co-ordinator, in order to complement your London's Giving initiative.

Current Position

7. Inspired by Islington Giving, the key aim of Hackney, Newham and Tower Hamlets Giving is to support community-based projects working to tackle disadvantage in their respective boroughs. These local giving platforms have been designed by EECF to provide a simple, effective and co-ordinated way for people and businesses in these boroughs to give something back to the local community. EECF's vision is to combine the donations of residents, local employers, businesses and philanthropists to achieve greater impact for local voluntary organisations.

Hackney Giving

8. Of the three boroughs concerned, place-based giving is most developed in Hackney. Hackney Giving launched in February 2014, in partnership with the local authority and Hackney Council for Voluntary Services. Its corporate donors include UBS, Linklaters, State Street and Societe Generale. So far, it has raised over £100,000 through corporate donations and live giving events (the latter run by the Funding Network which has established the City Funding Network as part of your 'City Philanthropy – a wealth of Opportunity' initiative). These funds have been used to support 24 Hackney-based charities through an open grants programme focused on employment and training and another on wellbeing and inclusion.
9. Part of the role of the Development Co-ordinator would be to build on the success of Hackney Giving to date and grow the donor base.

Newham Giving

10. Although Newham Giving has launched (in April 2014), it is on a much smaller scale compared with Hackney. It has raised just over £50,000 through contributions from The Royal Docks Trust, Berwin Leighton Paisner, Canary Wharf Group and Clifford Chance which EECF distributed through an open grants programme to 9 community projects running summer activities for vulnerable young people.

- 11 A lot of work is needed to build stronger relationships with the business community locally and to establish better links with Newham’s voluntary sector (it does not have a council for voluntary service at present) which would form a further strand of the Development Co-ordinator’s role.

Tower Hamlets Giving

12. Nothing has been launched in Tower Hamlets yet. If funding for the Development Co-ordinator is approved today, then EECF anticipates launching Tower Hamlets Giving during 2015-16. There are more potential business partners in Tower Hamlets than in Newham and it is hoped to bring the inspiration from Islington Giving, together with the learning from Hackney and Newham Giving, in the development of Tower Hamlets Giving.

Cost

13. A breakdown of the cost of the proposal is provided in the table below.

	Year 1	Year 2	Year 3	Total
Salary	36,160	36,851	37,587	110,598
Project Management	4,837	4,934	5,032	14,803
Marketing & Publicity	6,000	6,000	6,000	18,000
Events	5,000	5,000	5,000	15,000
Overheads	5,200	4,778	4,862	14,840
Total	57,197	57,563	58,481	173,241

Financial Observations

15. As can be seen in the table below, EECF held £2.5m in free unrestricted reserves at 31st March 2014, which is £1.9m higher than its reserves policy target to hold £642,500. As a relatively new grant-making trust, it advised that it plans to build an endowment over the next few years in order to support its core function as a grassroots grant maker, as well as its role managing philanthropic funds on behalf of others.
16. To this end, EECF has advised that it is their intention to use free unrestricted reserves for grant-making in a number of ways:
- To increase its permanent endowment funds in order to increase the amount of investment income that can be used for grant-making. In 2013/14 it used £3m of its funds as a match for £1.5m from Community First; an £80m Government-funded initiative where every £1 is matched by 50p to help create a permanent endowment. EECF advised that it is anticipated that a similar scheme will run in the future.
 - To invest in a commercial building for which EECF is exploring suitable premises, which will provide rental income to increase its grant-making.

- To increase the amount of EECF's direct grant giving, which in the current year 2015/16 it plans to fund from free unrestricted funds.
- EECF would like to move towards being a multi-year funder, as currently all of its grants are one-offs. EECF would use its free unrestricted reserves to help make that transition.

17. The cost of generating funds remains stable but this varies as a percentage of income, as shown in the table below. EECF advised that this is due to the fluctuations in the level of total income from match funding schemes and funds received on behalf of third parties.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
Income and Expenditure	£	£	£
Income	2,603,227	1,347,000	895,550
Expenditure	882,118	1,334,942	2,239,451
Endowment Funds Surplus / (Deficit)	4,477,478	-	-
Unrestricted Funds Surplus / (Deficit)	(3,000,064)	-	(1,198,995)
Restricted Funds Surplus / (Deficit)	243,695	12,058	(144,906)
Transfer of assets	(571,730)	-	-
Gains/losses on investments	363,308	-	-
Total Surplus / (Deficit)	1,512,687	12,058	(1,343,901)
Surplus / (Deficit) as a % of turnover	58.1%	0.9%	(150.1%)
Cost of Generating funds (% of income)	87,825 (3.4%)	88,000 (6.5%)	90,000 (10%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	2,526,515	2,526,515	1,327,520
How many months' worth of expenditure	34.4	26.7	7.1
Reserves Policy target	642,500	642,500	642,500
How many months' worth of expenditure	8.7	6.8	3.4
Free reserves over/(under) target	1,884,015	1,884,015	685,020

Conclusion

18. EECF is keen to play an active role in developing your London's Giving initiative. As has been reported earlier, in order to be successful, different parts of London will need different models, according to local conditions, needs and infrastructure. Even in east London, the boroughs of Hackney, Newham and Tower Hamlets are very different and Hackney, Newham and Tower Hamlets Giving will each have distinctive characteristics. EECF has the local knowledge necessary to be sensitive to each boroughs strengths and weaknesses. It will also provide valuable learning to help.

Jenny Field

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MEETING: 12/05/2015

Ref: 12421

ASSESSMENT CATEGORY - Improving London's Environment

Chiswick House and Gardens Trust

Adv: Sandra Davidson

Base: Hounslow

Amount requested: £139,481

Benefit: Several SW London

Amount recommended: £89,100

The Charity

The Chiswick House and Gardens Trust (CHGT) was established in 2005 jointly by English Heritage and the London Borough of Hounslow (who had managed the gardens historically). The Trust is dedicated to the protection and enhancement of this Grade 1-listed villa and Grade 1-registered gardens, which have been enjoyed as a public park since 1929. Chiswick House is the first and finest examples of neo-Palladin design in England. The Trust oversaw a £12.1 million project, funded by the Heritage Lottery Fund and private donors, which restored the gardens in June 2010. The gardens at Chiswick are the birthplace of the English Landscape Movement and have inspired countless others including New York's Central Park.

The Application

Within the grounds of Chiswick House there is a walled garden, parts of which date back to 1682. As with the house and grounds, it had become overgrown and dilapidated but in 2005 a group of entrepreneurial local residents began a project to revive it and turn it into a community resource to teach people about horticulture and growing food. Repairs were made to the walls and gates; historic paths re-laid; and over 140 heritage fruit trees and soft fruits planted. The garden is a produce garden, divided into four quadrants, and fruits, vegetables, pulses, herbs, cereal crops and companion flowers are grown there. The project is thriving under the leadership of a full-time gardener and part-time volunteer manager.

The Recommendation

This request seeks support for salary and running costs of the successful Kitchen Garden Project including the Kitchen Gardener and part-time Volunteer Manager. The project has a core pool of regular, committed, volunteers who work in the garden every Tuesday and Thursday between 10am and 4pm and undertake planting and pruning fruit trees, growing vegetables, weeding, watering, composting, and picking produce. Regular volunteers also staff the garden on open days, selling produce and talking to the public about the garden and their work. The recommendation is for a lesser sum than that originally requested (which is to support two posts, one of which is full-time) as it is your general policy for projects such as this to fund a maximum of 1 FTE post. The organisation is aware of this approach:

£89,100 over three years (£29,130; £29,700; £30,270) for the salary of the full-time Kitchen Gardener and associated project costs.

Funding History

None

Background and detail of proposal

The kitchen garden is a sheltered and controlled environment, so close attention can be given to volunteers who may be particularly vulnerable or have support needs.

CHGT promotes the kitchen garden volunteering opportunities on its website and through more than 70 community, educational, gardening or health related organisations. The aim of the project is to use the unique facility for the benefit of the local community, with a focus on those most disadvantaged.

In addition, there are 40 Friday morning sessions each year for school children and which focus on healthy eating, plant science and art. The children work outdoors on practical gardening tasks including digging. Since 2010 over 2,000 school children have benefited from the project.

CHGT is now led by a new Director who has been helping the Trust to plan for the takeover of the management of the house in 2016. It is currently formulating a five year business and fund-raising strategy. Whilst this intensive process is underway the charity is determined to maintain current provision, particularly for community groups and schools, and funding for the Kitchen Garden project is critical to this endeavour. It is hoped that by the end of the grant period, (should you approve one), CHGT will have established sufficient revenue streams to support the project.

Following Members' request, at your last meeting, for further information as to how the charity generated resources and what benefit/impact the charity offered, your officer has received the following response:

Chiswick House is a grade 1 listed early Georgian garden villa in south west London set in 65 acres of the site is a recreational and cultural hub enjoyed by local community groups and schools, families, dog walkers, and visitors from across London, the rest of the UK and the world.

User groups include a range of mental, physical and social disadvantages, community garden and allotment groups and local schools and colleges. Users are engaged in a range of supported activities- including health placements for unemployed young people and horticultural students and educational sessions for local children on growing and sustainability. In addition, a series of open days and special events attracts large numbers of the general public. Appendix A to this report provides detailed information of the key beneficiaries of this project.

The Trust is responsible for the gardens, and in addition to funding of £250,000 from the London Borough of Hounslow, it generates income worth more than £550,000. Principal income streams include venue hire, filming rights, retail sales, car park charges and a café lease. Whilst the year end position has not been formally confirmed, fundraising for 2014/15 stands at more than £72k with donations from L.B of Hounslow's Community Fund, Friends of Chiswick House, memorial bench contributions, and small amounts given by a variety of visitors. In addition, the outcome of a round 1 bid to the Heritage Lottery Fund is unknown, but if successful will significantly add to the fundraising total for 2014/15.

CHGT receives much support from local volunteers who give their time in all areas of the Trust's activities. The charity has benefited from more than, 1,000

volunteer days in 2014/15 with in-kind value of £55,000(based on £50 per day unskilled labour rate used by the Heritage Fund).

Financial Information

Accounts for 2013/14 show a deficit on unrestricted funds of £149,230. The charity advises that this is largely due to a shortfall in anticipated grant funding towards expenditure which had already been incurred (approximately £100k). The charity attributes the balance of the deficit to a change in accounting policy for venue hire deposit receipts. These are now accounted for in the year of the event, which required £50k of deposits received in 2013/14 to be recorded in the accounts of 2014/15 when the related events will take place.

For the current year 2014/15 income is forecast to total £830,000 of which £651,000 (78.4%) had been confirmed as at 10th November 2014.

The organisation advises that the cost of generating funds figure was high in 2013/14 (and in the previous year) due to the implementation of a new fundraising function. The charity anticipates that these costs will reduce over the next three years and this is supported by a budgeted reduction of these costs in the current year as shown in the table below.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Current Year Budget
	£	£
Income and Expenditure		
Income	746,320	830,000
Expenditure	898,890	877,000
Unrestricted Funds Surplus / (Deficit)	(149,230)	(47,000)
Restricted Funds Surplus / (Deficit)	(3,340)	-
Total Surplus / (Deficit)	(152,570)	(47,000)
Surplus / (Deficit) as a % of turnover	(20.4%)	(5.6%)
Cost of Generating funds (% of income)	366,315 (49%)	148,000(17.9%)
Free unrestricted reserves		
Unrestricted free reserves held at Year End	292,999	245,999
How many months' worth of expenditure	3.9	3.4
Reserves Policy target	250,000	250,000
How many months' worth of expenditure	3.3	3.4
Free reserves over/(under) target	42,999	(4,001)

Key Beneficiaries – Chiswick House Walled Kitchen Garden

User groups coming to the kitchen garden benefiting from therapeutic horticulture, health placements, volunteering, work based placements and school educational sessions are detailed below. In addition other community projects are encouraged to visit and share ideas and good working practice as well as gardening clubs, societies and visitors to the park & events.

The long term aim of the project is to provide a therapeutic resource to help people with a range of mental, physical and social disadvantages. The Trust requests written feedback from everyone who works in the kitchen garden and the information captured shows improved well-being and knowledge, as well as high-levels of enjoyment of those involved. For example, of the 14 forms received in the last month, ten people rated the experience four or five (top scores) in response to the question 'To what extent has coming to the garden improved your physical or mental wellbeing?'.

Kitchen Garden Volunteers

- **Volunteers** come to the walled garden throughout the year tending the garden and growing produce. Many volunteers are retired and come to combat social isolation. 10 – 14 attend per session twice a week averaging in excess of **1000 attendees** annually. These numbers also include:
 - **West London Mental Health (NHS)** 16 clients initially offered placements – 5 clients continue coming after 14 months. Status: referrals ongoing.
 - **Thrive** (therapeutic horticulture charity) 12 initial referrals – 3 continue attending after 3 years. Offering support to clients with mental health issues and disabilities. Status: referrals ongoing.
- **Health referrals**

School & Educational Sessions

- Up to 40 free education slots are offered to **Hounslow and Ealing schools** to come to the walled garden for structured learning sessions focusing on growing and sustainability. This means up to **1200 children** can learn about growing food to complement the school curriculum. A group of 6 teenagers have come to short training sessions from **Roots and Shoots (Lambeth)** to look at using cut flowers in floral displays.

Health placements

- **Queensmill School, Hammersmith.** Queensmill support young people with autism & special needs. **5 – 7 SEN students plus support staff** have been coming to the walled garden for the last two years. A new intake has begun recently with **5 different students** attending. Status: placement ongoing.

Work Experience Placements

- **Cultivate London** - organisation based in west London training young unemployed people, many with social issues, in horticulture. **5 students** for 6 week placements over the last 2 years. Status: placements offered.

Student Work Experience

- **15 students** from **Caple Manor College**, Gunnersbury, Ealing have attended as part of their work structured placements some for 1 day practical sessions and **2 students** for up to 6 weeks. Status: placements offered.

Community Projects

- Community garden project staff, volunteers & trainees regularly come to visit the garden. Recent visitors include **Jam Yesterday Jam Tomorrow** (Richmond) and community project **Cultivating Kensington & Chelsea**. The Trust's Kitchen Gardener, William Rallison, is on the steering committee of Jam Yesterday Jam Tomorrow which is an advisory panel for community gardening projects which aims to share best practice.

Societies, Allotment & Gardening Groups

- Societies and gardening groups regularly visit the walled garden. Visits from **Kew Horticultural Society**, **Hurlingham Club** and **Brentford UEA** took place over the last 6 months. A visit from **Hampton Court Kitchen Garden** staff & volunteers is planned for later this year.

Public Open Days

- Seasonal weekend open days allow the public to visit the walled garden and meet garden staff and volunteers. Open days can attract up to **150 - 250 visitors**. In addition between May and November the public are able to come to the walled garden 2 afternoons each week when produce and plants are made available on a donations basis.

Special Events

- The walled garden is being included more regularly in special events and tours attracting a broad range of visitors. It is a venue for the annual **Family Pumpkin Party**, last year attracting over **1200 visitors** and more recently was opened during the Camellia Show for special tours and for **ArtMiles**, an event in association with the Art Fund with over **150 participants**.

Following Members' request at your last meeting for further information how the charity generated resources and what benefit/impact the charity offered, your officer has received the following response:

Chiswick House is a grade 1 listed early Georgian garden villa in south west London set in 65 acres of the site is a recreational and cultural hub enjoyed by local community groups and schools, families, dog walkers, and visitors from across London, the rest of the UK and the world.

User groups include a range of mental, physical and social disadvantages, community garden and allotment groups and local schools and colleges. Users are engaged in a range of supported activities- including health placements for unemployed young people and horticultural students and educational sessions for local children on growing and sustainability. In addition, a series of open days and special events attracts large numbers of the general public. Appendix A to this report provides detailed information of the key beneficiaries of this project.

The Trust is responsible for the gardens, and in addition to funding of £250,000 from the London Borough of Hounslow, it generates income worth more than £550,000. Principal income streams include venue hire, filming rights, retail sales, car park charges and a café lease. Whilst the year end position has not been formally confirmed, fundraising for 2014/15 stands at more than £72k with donations from L.B of Hounslow's Community Fund, Friends of Chiswick House, memorial bench contributions, and small amounts given by a variety of visitors. In addition, the outcome of a round 1 bid to the Heritage Lottery Fund is unknown, but if successful will significantly add to the fundraising total for 2014/15.

CHGT receives much support from local volunteers who give their time in all areas of the Trust's activities. The charity has benefited from more than, 1,000 volunteer days in 2014/15 with in-kind value of £55,000(based on £50 per day unskilled labour rate used by the Heritage Fund).

MEETING: 13/05/2015

Ref: 12363

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Freedom from Torture

Adv: David Farnsworth

Amount requested: £113,442

Base: Islington

Benefit: London-wide

Amount recommended: £75,000

The Charity

Freedom from Torture (FFT - formerly, the Medical Foundation for Victims of Torture) is a national charity, established by the late Helen Bamber OBE, which provides free, tailored, therapeutic and practical support to torture survivors in the UK.

The Application

The application is to contribute to the salaries and related costs of two psychological therapists who will provide specialist, high-quality, tailored, multidisciplinary therapeutic and practical support to young people, up to age 26, who have experienced torture and are claiming asylum in the UK: to ensure their mental health improves.

The Recommendation

FFT has an excellent reputation as a leading provider of specialist support to survivors of torture. Whilst it is a national organisation, the majority of its clients are London based. This application is to support this existing work, with a particular focus on young people, up to the age 26. As such, it sits squarely within the Improving Londoners Mental Health strand of your programme. Funding is recommended at a level lower than that requested as the organisation has a healthy level of free reserves and is very well networked to tap into other potential funders. If agreed, your Chief Grants Officer would then determine, in consultation with the organisation, the most effective weighting of the grant in each of the three years.

£75,000 over 3 years towards the costs of therapeutic and other support to young people in London, with the annual sum determined by the Chief Grants Officer in consultation with the organisation.

Funding History

Meeting Date	Decision
21/01/2010	£96,000 (3 x £32,000) towards the core costs of multi-disciplinary therapy for adults in London who have survived torture.
25/01/2001	Insufficient information about access requirements. Has not addressed new priorities sufficiently -

Background and detail of proposal

Children and young people that have experienced torture are one of the most multiply disadvantaged, vulnerable groups in London today. They must deal with severe psychological problems while negotiating a plethora of practical problems. This project will build on the experience and practice of FFT and:

- enable 70 young torture survivors to experience improved mental health through receiving specialist trauma-focused therapy and practical support;
- establish a children and young people's service user involvement panel to shape the 3 year project;
- enable the development and implementation of a specialist Outcome Tool to enable young torture survivors to shape their treatment by year 3 of the project.

Financial Information

As can be seen in the table below, the charity held £2.7m in free unrestricted reserves at 31st December 2014, which equates to 4.1 months' worth of total expenditure. The charity has set a target holding of between £1.3m - £2.6m, which equates to between two and four months' worth of total expenditure.

Forecast income in the current year 2015-2016 is £7,599,800, of which £6,245,408 (82.2%) was secured by March 2015.

Year end at 31 December	2013 Audited Accounts	2014 Outturn	2015 Current Year Budget
Income and Expenditure	£	£	£
Income	7,759,137	8,193,542	7,599,800
Expenditure	7,693,391	7,782,830	7,996,641
Unrestricted Funds Surplus / (Deficit)	324,907	410,712	(396,842)
Restricted Funds Surplus / (Deficit)	(259,161)	-	-
Gain/ (loss) on investments	1,783	-	-
Total Surplus / (Deficit)	67,529	410,712	(396,842)
Surplus / (Deficit) as a % of turnover	0.9%	5.0%	(5.2%)
Cost of Generating funds (% of income)	2,114,255 (27.2%)	2,152,742 (26.3%)	2,220,947 (29.2%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	2,265,055	2,675,767	2,278,925
How many months' worth of total expenditure	3.5	4.1	3.4
Reserves Policy target	1,282,232 – 2,564,464	1,297,138 – 2,594,277	1,332,774 – 2,665,548
How many months' worth of total expenditure	2.0 – 4.0	2.0 – 4.0	2.0 – 4.0
Free reserves over/(under) target	982,823 – (299,409)	1,378,629 – 81,490	946,151 – (386,623)

MEETING 13/05/2015

Ref: 12584

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Greenwich and Lewisham Young People's Theatre

Adv: Sandra Davidson

Amount requested: £90,981

Base: Greenwich

Benefit: Greenwich

Amount recommended: £90,900

The Charity

Greenwich & Lewisham Young People's Theatre (GLYPT) has been providing Theatre in Education and youth work for over 40 years (including 15 years' experience of working with young people with Special Educational Needs). It has established a reputation for delivering high-quality work with young people and addressing relevant issues for disadvantaged young people. Based in Greenwich, it also delivers work in Lewisham, offering a service in the most deprived areas of the borough such as Bellingham, Downham and Whitefoot.

The Application

GLYPT seeks funding over three years towards the costs of the 'Whatever Youth Theatre' (WYT) - a pioneering arts programme designed to improve the mental health and well-being of young people aged 8-18 years old. GLYPT currently co-ordinate this successful programme in Greenwich in partnership with the Child and Adolescent Mental Health Service (CAMHS of Oxleas NHS Trust (funded by BBC's Children In Need) and have identified the need to extend provision into the neighbouring borough of Lewisham. The rate of young people with mental health problems in Lewisham is twice the national average.

The Recommendation

GLYPT is well-known for its quality and innovation and has been acclaimed for its work on inclusion and diversity. The organisation strives to ensure it find ways of using the arts to support the most vulnerable in society. GLYPT develops new artistic techniques and creating new cross-sector partnerships to meet the needs of young people who 'fall through the gaps' in mental health provision.

£90,900 over three years (3 x £30,300) towards the costs of the 'Whatever Youth Theatre' arts programme for young people.

Funding History

Meeting Date	Decision
25/09/2003	£23,300 towards the 'Voices' theatre project, payable in two instalments (£11,650 in August 2003; £11,650 in March 2004)

Background and detail of proposal

Building on the success of the Greenwich programme, working with the Horniman Museum, GLYPT proposes to extend the project to Lewisham. A group of young people with mild learning difficulties (MLD) will establish a weekly programme. Participants will have access to weekly drama and creative arts workshops giving crucial opportunities for them to have fun, make friends, express themselves in a safe environment, gain a sense of achievement and develop their confidence. All of these factors will support good mental health. The project will be delivered as a combination of a 'safe space' creative drop-in, followed by a structured drama workshop. The Horniman Museum is keen to work in partnership, in particular with

the Community Engagement Team. As a result, unique workshops will be delivered by a drama tutor and a trained therapist, providing an extra means of support for young people. The Museum has committed significant in-kind support to the programme including staff costs, learning assistants, curatorial staff and training for GLYPT staff, venue hire and marketing/digital activities.

Funding will enable GLYPT to provide targeted support for three groups each of 15 young people in various age groups, meeting 33 weeks per year, for three years. Up to 240 young people are expected to benefit over the three year period. It is envisaged that some young people will remain with the programme for a longer period than others due to greater individual needs. Overall, GLYPT anticipates the programme will be very popular and will require the establishment of a waiting list.

Financial Information

Total forecast for the current year is £525,074, of which £199,363 (38% had been confirmed by March 2015). GLYPT advised that the increase in operations from 2013-14 is due to the receipt of two significant funds, the Monument Trust (£45k per year over three years); and the Lewisham Youth Service contract, as well as this pending application from the Trust in 2015/16.

GLYPT advised that it plans to increase its holding of free reserves towards its target over a two year period, through a fundraising strategy that includes launching a friends' scheme and sourcing corporate sponsorship. In addition, GLYPT advised that a 30 year lease has been agreed by Greenwich Council and the charity has embarked on a capital appeal to raise approximately 2million to raise building into 'fit for purpose' state.

The cost of generating funds is not disclosed in the 2013/14 audited accounts, however GLYPT has provided an estimate and has advised it will review the disclosure of the cost of generating funds as part of its year end process.

Year end at 31 st March 2014	2013/14 Audited Accounts	2014/15 Forecast Outturn	2015/16 Current Year Budget
Income and Expenditure	£	£	
Income	389,982	467,171	525,074
Expenditure	366,530	471,152	522,074
Unrestricted Funds Surplus / (Deficit)	(20,815)	(3,891)	3,000
Restricted Funds Surplus / (Deficit)	44,267	0	0
Total Surplus / (Deficit)	23,452	(3,981)	3,000
Surplus / (Deficit) as a % of turnover	6.0%	(0.9%)	0.6%
Cost of Generating funds (% of income)	21,000 (5.4%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	53,908	50,017	53,017
How many months' worth of expenditure	1.8	1.3	1.2
Reserves Policy target	73,000	73,000	73,000
How many months' worth of expenditure	2.4	1.9	1.7
Free reserves over/(under) target	(19,092)	(22,983)	(19,983)

MEETING: 13/05/2015

Ref: 12577

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Mind (the National Association for Mental Health)

Adv: David Farnsworth

Base: Newham

Amount requested: £164,514

Benefit: London-wide

Amount recommended: £83,000

The Charity

Mind is the leading mental health charity in England and Wales. It provides advice and support to empower anyone experiencing a mental health problem. It campaigns to improve services, raise awareness, and promote understanding.

The Application

The application is to fund a project based in Mind's London head office to target 300 people from London's migrant and Black and Minority Ethnic (BME) community groups to be better informed, and more confident in engaging with mental health services; and to train 36 community representatives, and local London Mind offices, to work together to influence London Clinical Commissioning Groups (CCGs) to revise their commissioning intentions to include specific provision for migrant and BME mental health services.

The Recommendation

Mind is the leading national mental health charity. It has the benefit of having both a network of local offices, and a credible national voice. The project is well researched and thoughtful. Given that this is a mature, national, organisation with potential to achieve financial leverage and a large fundraising capacity, a grant at 50% of the request is recommended. If agreed, your Chief Grants Officer will then consult with the organisation to determine the most effective allocation of the grant across the three year period.

£83,000 over three years towards the costs of a project to assist migrant and BME communities in London to engage more fully with mental health services. Weighting of the grant across each of the three years will be determined in due course by the Chief Grants Officer in consultation with the charity.

Funding History

Meeting Date	Decision
03/04/2008	£150,000 over three years (3 x £50,000) towards the full-time salary and associated running costs of a London Quality Development Worker working with local Mind associations across London to improve quality standards.

Background and detail of proposal

The proposal builds on solid research launched by Mind in 2014: 'Commissioning Mental Health Services for Vulnerable Adult Migrants' – a report highlighting the unmet mental health needs of marginalised groups and guidance for CCGs. It seeks to capitalise on Mind's local networks and national influence with policy makers to achieve the following outcomes:

- 300 people from migrant and BME community groups across London are better informed about the availability of mental health services and are more confident in engaging with them;
- 36 Community Representatives (3 for each of the 12 CCG areas in London) will be trained and supported to engage with the CCG commissioning process;
- At least 50% of the London CCGs Mind engage with will revise their commissioning intentions to include specific provision for migrant mental health services;
- At least 25% of the London CCGs Mind engage will revise their commissioning processes to ensure contractors are required to consider the impact of service provision on migrant groups.

Financial Information

Forecast income in the financial year 2014/15 was £34,994,000 of which £33M (94%) was confirmed by February 2015. Forecast income for 2015/16 is £37,993,000 of which £9.8M (26%) had been confirmed by March 2015.

Free unrestricted reserves as at 31st March 2014 were £6,736,000, equating to 3.6 months' worth of unrestricted expenditure (or 2.5 months' worth of total expenditure). The charity's reserves policy is to hold between 3 and 6 months' worth of unrestricted expenditure which equates to between £5.6m and £11.2m.

The cost of generating funds is high as shown in the table below, which the charity advises is due to operating 140 charity shops.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
Income and Expenditure	£	£	£
Income	33,655,000	34,994,000	37,993,000
Expenditure	32,822,000	35,653,000	38,615,000
Unrestricted Funds Surplus / (Deficit)	596,000	952,000	(397,000)
Restricted Funds Surplus / (Deficit)	237,000	(293,000)	(225,000)
Gain/ (loss) on investments	41,000	-	-
Total Surplus / (Deficit)	874,000	659,000	(622,000)
Surplus / (Deficit) as a % of turnover	2.5%	1.9%	(1.6%)
Cost of Generating funds (% of income)	12,990,000 (38.6%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	6,736,000	7,736,000	7,339,000
How many months' worth of expenditure	2.5	2.6	2.3
Reserves Policy target	5,589,000 – 11,178,000	5,589,000 – 11,178,000	5,589,000 – 11,178,000
How many months' worth of expenditure	2.0 – 4.1	1.9 – 3.8	1.7 – 3.5
General unrestricted reserves over/(under) target	1,147,000 – (4,442,000)	2,147,000 – (3,442,000)	1,750,000 – (3,839,000)

MEETING: 13/05/2015

Ref: 12677

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Roma Support Group

Adv: Sandra Jones

Base: Newham

Amount requested: £126,872

Benefit: London-wide

Amount recommended: £122,900

The Charity

Roma Support Group (RSG) was set up in 1998 to improve the quality of life for Roma refugees and migrants living in London, chiefly through supporting them to adapt and successfully integrate into UK society. A further aim is to raise awareness about the Roma culture and history amongst the general public including, in particular, people working in the public sector who provide services to this community. The Roma community is one of the most socially excluded groups in London and, as a people, they have had a history of persecution across Europe. During 2013/14 the charity supported 2,218 Roma refugees and migrants most of whom are based in East London, although there are other groupings in West London and Croydon.

The Application

Your funding is sought to provide a culturally sensitive mental health advocacy service for Roma refugees and migrants in London over a three year period. This will include one-to-one advocacy, peer support sessions as well as increasing the understanding about Roma patients' experiences, needs, barriers and culture amongst mental health professionals.

The Recommendation

This proposal builds on a mental health advocacy project, funded by the Kings Fund, which identified the need to improve communication strategies between mental health professionals and the Roma service users by empowering the users through advocacy and peer support; as well as educating the mental health professionals on the needs of the Roma community. This will be achieved by employing a part time (21 hours) project co-ordinator; 2 bi-lingual mental health advocates (7 hpw each); and associated running costs. The recommendation is less than the amount requested as the proposal included costs for evaluating the project on an annual basis. Whilst an annual evaluation is not justifiable, having an overall evaluation at the end of the project is reasonable and has been included in the recommendation.

£122,900 over three years (£41,000; £39,300; £42,600) for the costs of a Project Co-ordinator (21 hpw); 2 p/t mental health advocates (7hpw each); and related running costs for a mental health advocacy service.

Funding History

Meeting Date	Decision
10/07/2007	£78,000 over three years (£26,000; £27,000;£25,000) for the salary of a part-time (18hrs) Advice Worker and running costs for a project providing advice and information to excluded Roma people aged 60+.

Background and detail of proposal

RSG's mental health advocacy project, funded by the King's Fund and working with 100 beneficiaries, demonstrated the need for this service amongst the Roma community. The barriers to accessing mental health services identified by the project were: lack of trust in mental health professionals; lack of knowledge of the existing services and where to seek help; communication, language and literacy barriers; inability to use systems to arrange and rearrange medical appointments; social exclusion and isolation; and the stigma of mental health issues within the Roma community. The project also provided evidence that there is a lack of awareness of the Roma culture and needs amongst mental health professionals and that improving two-way communication led to greater effectiveness of treatment and progress to recovery.

Building on this, the project will provide one-to-one advocacy sessions for 180 individual beneficiaries over three years, to improve their access to mental health services. Group peer-support sessions will be delivered on a monthly basis for 75 beneficiaries, enabling them to share information and experiences which will enhance their self-esteem, confidence, and problem-solving skills. Easy-read information leaflets will be produced, explaining mental health issues and the mental health system; as well as leaflets on the Roma Community for mental health professionals. Six training workshops will be run for 90 mental health professionals during the life of the project.

Financial Information

RSG accounting year runs from 1st February – 31 January, and for the year end 31 January 2014 the outturn will show a deficit of £10,300, on top of a £65,547 deficit for 2013/14. This was a planned deficit of the charity as they made a policy decision to reduce their unrestricted funds to a level identified in their reserves policy of 3- 6 months turnover by the end of their current financial year. The reserves were used to continue to fund various positions where the funding agreements had come to an end. Obviously this is not sustainable and so the RSG are seeking alternative funding for these posts. The cost of generating funds is calculated by the charity when preparing its year-end accounts.

Year end at 31 January	2013/14 Audited Accounts	2014/15 Outturn	2015/16 Current Year Budget
	£	£	£
Income and Expenditure			
Income	182,789	268,800	280,317
Expenditure	248,336	279,100	313,923
Unrestricted Funds Surplus / (Deficit)	(13,554)	16,000	(33,917)
Restricted Funds Surplus / (Deficit)	(51,993)	(23,600)	311
Total Surplus / (Deficit)	(65,547)	(10,300)	(33,606)
Surplus / (Deficit) as a % of turnover	(35.9%)	(3.8%)	(12.0%)
Cost of Generating funds (% of income)	17,452 (9.5%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	152,112	168,112	134,195
How many months' worth of expenditure	7.4	7.2	5.1
Reserves Policy target	62,084 – 124,170	69,775 – 139,550	78,481 – 156,962
How many months' worth of expenditure	3.0 – 6.0	3.0 – 6.0	3.0 – 6.0
Free reserves over/(under) target	90,028 – 27,942	98,337 – 28,562	55,714 – (22,767)

MEETING: 13/05/2015

Ref: 12614

ASSESSMENT CATEGORY – Making London Safer

Solace Women's Aid

Adv: Jenny Field

Base: Islington

Amount requested: £98,184

Benefit: London-wide

Amount recommended: £98,200

The Charity

Solace Women's Aid (SWA) is one of the key players in the domestic violence field in London. It is the product of several mergers of local refuges and now covers the boroughs of Camden, Islington, Enfield, Lambeth and Haringey, as well as being the Irish/Irish Traveller specialist refuge for the whole of London. The resulting organisation, which also has a significant role within the policy arena, is stronger as a result of achieving economies of scale.

The Application

This application requests continuation funding for a further two years for its specialist support work helping children and young people who have been affected by domestic violence. Specifically, the application requests funding for the salary and associated running costs of its Children and Family Support Services Manager.

The Recommendation

Whilst three years is the maximum period that you will usually fund a particular project or activity in an organisation, your policies allow you to consider funding, for a further two years, work which is deemed to be of strategic importance to London. Given SWA's leading position in the domestic violence sector and its commitment to sharing good practice and learning with others working in this field, officers are satisfied that this application satisfies the requirement for strategic significance:

£98,200 over two years (£49,100 x 2) towards the salary and associated running costs of a full-time Children and Family Support Services Manager working with children and young people affected by domestic violence

Funding History

Meeting Date	Decision
17/07/2011	£135,000 over three years towards the salary and associated running costs of the Children and Family Support Services Manager.
19/02/2009	£100,000 over two years for the costs of a Children and Young People's Manager (under the Tackling Violence special initiative).
04/05/2006	Rejection. The application did not meet the criteria of your then Strengthening the Voluntary Sector programme under which it was made.

Background and detail of proposal

Today, SWA runs 80 family units in 14 refuges. It runs a total of over 25 projects, comprising a number of community based services, including an advice and outreach service; advocacy for adults and children at risk of domestic violence; a

rape crisis service; counselling (available in a number of languages); and a range of services for children and young people, including therapeutic services.

The children and young people with whom SWA works have either been abused themselves or have witnessed abuse. This has a devastating impact on a child's emotional development. In households where there are children, 90% are in the same or next room at the time of a violent incident. Almost 70% of child protection cases have domestic violence in the background and 40 – 70% of abusers of intimate partners directly abuse their children. Post-Traumatic Stress Disorder and, in the most extreme cases, dissociative identity disorder, are all mental health conditions commonly found in people who have been abused.

The provision of support services for children and young people is a critical element of the range of services that are needed to help families survive domestic violence. However, there is no statutory requirement to meet the emotional needs of children and young people escaping domestic violence, which means that service provision can be patchy and variable in quality.

Financial Information

Forecast income in the current year 2015/16 is £6,564,058 of which £6,042,158 (92%) had been confirmed by March 2015.

The cost of generating funds as a percentage of total income is low and SWA advised that this is due to the majority of its income being generated from refuges and community service contracts. However, in 2014/15 the cost of generating funds marginally increased as SWA decided to expand its fundraising capacity. As contract funding becomes increasingly competitive, the charity wanted to diversify its funding base by raising more funds from trusts and foundations, individuals and through fundraising events.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
Income and Expenditure	£	£	
Income	6,536,287	6,724,139	6,564,058
Expenditure	6,485,974	6,692,791	6,524,895
Unrestricted Funds Surplus / (Deficit)	124,975	33,856	188,093
Restricted Funds Surplus / (Deficit)	(74,662)	(2,508)	(148,930)
Total Surplus / (Deficit)	50,313	31,348	39,163
Surplus / (Deficit) as a % of turnover	0.8%	0.5%	0.6%
Cost of Generating funds (% of income)	44,175 (0.7%)	81,115 (1.2%)	118,054 (1.8%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	855,808	889,664	1,077,757
How many months' worth of expenditure	1.6	1.6	2.0
Reserves Policy target	600,000	600,000	600,000
How many months' worth of expenditure	1.1	1.1	1.1
Free reserves over/(under) target	255,808	289,664	477,757

MEETING 13/05/2015

Ref: 12536

ASSESSMENT CATEGORY - Making London More Inclusive

Barking & Dagenham Progress Project

Adv: Sandra Davidson

Amount requested: £112,971

Base: Barking & Dagenham

Benefit: Barking & Dagenham

Amount recommended: £113,000

The Charity

The Barking and Dagenham Progress Project (BDPP) is a joint venture (Consortium) between five leading charities, in the field of working with disabled children and young people. All of the five local partners have been previously supported by the Trust and include the Disablement Association of Barking and Dagenham and the Sycamore Trust (merged body of Parents of Autistic Children Together and Mencap). BDPP plays a crucial role improving opportunities for disabled children and young people to facilitate their integration into society. BDPP delivers activity under three main strands; youth development; independent living; and partnership with key agencies. A key feature of the charity is the involvement of young people at every level including planning and delivering their own activity programmes.

The Application

The organisation seeks three-year funding for the salary and related costs of a part-time Sports Participation Officer to develop the "Sporting Futures" project to provide a programme of life enhancing activities for disabled young people (15-24). The project aims to increase independence of young disabled young people through participation in sports, encouraging healthy eating, and creating opportunities to develop life skills. Participants have the opportunity to participate in sports leadership training, community volunteering, and the chance to form new friendships. Sporting Futures, in line with all of BDPP's activities, will be planned, delivered and measured by young people.

The Recommendation

The charity is a well-regarded disability organisation with strong local connections. Core to its work is providing services which meet the needs of its client group and encouraging active participation.

£113,000 over three years (£37,500; £37,500; £38,000) for the salary of a part-time Sports Participation Officer (3dpw) and related project costs.

Funding History

None

Background and detail of proposal

"Sporting Futures" emanated from a five year Big Lottery grant which addressed a range of issues including health, social development, volunteering and training/employment support. Over 500 disabled young people benefited from activities, reporting improved confidence and health and well-being. BDPP's research identified a lack of accessible sports activity for disabled children and young people - which formed the basis for the proposed Sporting Futures project. A pilot sport activities programme received a tremendous response leading to a dedicated project to operate in conjunction with the organisations successful Young People's Development Forum (YPDF). The YPDF has served as the disabled children's parliament for the borough for approximately six years. In that time it has

supported a great number of Special Educational Needs and Disability (SEND) young people to shape and inspect key local services. The organisation plays a key role on the local authorities Learning Difficulties and Disabilities Board. It is anticipated that, over the life of the Sporting Futures programme over 300 young disabled people will benefit.

The London Borough of Barking and Dagenham has consistently ranked considerably higher in the Indices of Deprivation index ranking than the Trust's spend. Your officers have been liaising with the local authority, the local CVS and other funders to improve the level of independent funding received by the community and voluntary sector in the borough, and to develop its work to tackle disadvantage in the borough.

Financial Information

Forecast income in the current year 2015/16 is £113,615, of which £61,130 (54%) had been secured by 23 March 2015.

BDPP acknowledges that its holding of free reserves of £10,646 at 31 March 2015 is below its target to hold £30,000, which equates to 3.5 months' worth of expenditure. To close this shortfall the charity is working towards generating further income through fundraising, memberships, rental of office space and consultancy.

The accounts of BDPP have not previously disclosed the cost of generating funds but it has provided an estimate for 2014/15, which is based on a proportion of staff time spent on fund raising activities. BDPP advises that this sum is low due to its trustees also providing their expertise in a voluntary capacity to fundraise for the charity. BDPP has agreed to review its calculation of the cost of generating funds as part of its year-end accounts preparation process.

Year end at 31 March 2014	2013/14 Independently Examined Accounts	2014/15 Current Year Budget	2015/16 Following Year Budget
Income and Expenditure	£	£	£
Income	112,350	121,566	113,615
Expenditure	79,633	109,712	102,937
Unrestricted Funds Surplus / (Deficit)	1,042	8,718	8,678
Restricted Funds Surplus / (Deficit)	31,675	3,136	2,000
Total Surplus / (Deficit)	32,717	11,854	10,678
Surplus / (Deficit) as a % of turnover	29.1%	9.8%	10.4%
Cost of Generating funds (% of income)	615 (0.5%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	1,928	10,646	19,324
How many months' worth of expenditure	0.3	1.2	2.3
Reserves Policy target	30,000	30,000	30,000
How many months' worth of expenditure	4.5	3.3	3.5
Free reserves over/(under) target	(28,072)	(19,354)	(10,676)

MEETING: 13/05/2015

Ref: 12165

ASSESSMENT CATEGORY - Making London More Inclusive

Hillingdon South Society for Mentally Handicapped Children

Adv: Joan Millbank

**Amount requested: £80,000
(Revised request: £100,000)
Amount recommended: £100,000**

**Base: Hillingdon
Benefit: Hillingdon and other
NW boroughs**

The Charity:

The charity (also known as Mencap Hillingdon South) has been in operation since 1970. It provides leisure activities including a hydrotherapy/swimming pool to benefit the health and wellbeing of children and adults with learning disabilities and their families. It operates from two premises leased from Hillingdon Council and located within Hillingdon Manor School for children with autism.

The Application:

The charity is seeking a capital grant towards the second stage refurbishment of the pool, known as the Jubilee Pool. A single storey side and front extension together with improved internal access works will take place within phase two. Improvements include redesign of changing rooms to create two larger single-sex units, a dedicated accessible changing room, refurbished accessible toilet facility, accessible showers and a lobby area to accommodate the arrival and departure of pool users and their carers. The enclosure roof has been replaced in phase one.

The Recommendation:

Many disabled people do not have the opportunity or the confidence to use mainstream swimming facilities. There are no other local hydrotherapy pools available in this area. The Jubilee Pool's comparatively small size and restricted use via dedicated bookings provides a safe and secure environment for its users and their carer. The charity has raised £140,000 capital funds from Sport England and local charitable trusts to pay for stage one, which was completed in August 2014. £224,400 is required to fund phase 2 extension and further improved facilities. The grant request has been adjusted to take into account the true cost of phase two, which was not fully known when the application was first submitted in January 2014.

£100,000 towards stage two refurbishment on condition that all required funds are raised and planning consent is secured.

Funding History

Meeting Date	Decision
09/01/2014	Revised application to be submitted as a capital bid under Investing in Londoners, 'Making London More Exclusive'.

Background and detail of proposal

The Jubilee Pool was opened in 1977 by Roy Castle after a group of parents of children with special needs successfully fundraised to build the pool, to offer therapeutic, educational and leisure opportunities for their children. The pool is used every day for hydrotherapy purposes as well as general swimming. Current users include four special schools whose pupils have physical, learning and / or mental health issues; an adults arthritic group; two groups of adults with learning disabilities living in nearby care establishments and a swimming group run by volunteers for

families with a member with a physical and/or learning disability. Approximately 300 children from other local schools also use the facility during term time. An estimated 2,000 people of all ages currently use the pool each year, of which approximately 800 are children and adults with a physical and/or learning disability. Assuming the improvements are made to the pool, an estimated 18,800 children, young people and adults with learning and other disabilities, their carers and other local school children are expected to benefit.

An access audit has been carried out and report provided. Access recommendations have been incorporated into the design and future build. Planning permission for stage two is required; an application has to be submitted.

The charity is very small and is run by three trustees. The provision of the pool represents the main activity of the charity and is run by a sub-committee which, with volunteers, manages all associated tasks including cleaning and water testing. They fundraise through events and grant applications to raise annual revenue and now capital funds. Swimming fees provide most of the charity's income. Costs include insurance and utility bills. All user groups engage their own trained life guards.

Financial Information

The higher level of income and expenditure shown in the year to 31st July 2014 is due to the inclusion of stage 1 costs and income, both amounting to £53k, relating to the refurbishment of the swimming pool. The second and final stage of the development is forecast to cost £224k. This cost has not been included in the current year 2014/15 forecast and, as at 31 January 2015, no income had been secured towards this cost. However, this application to CBT is towards stage 2 costs and the charity advises that it is pursuing a number of other grant applications to raise the balance of £124k.

Forecast income in the current year 2014/15 is £65,375 of which £21,135 (32.3%) has been secured through grants and donations by 31st January 2015, while £33,542 (51.3%) is expected through fees for groups' use of the pool.

The charity does not have a formal reserves target but has built up free reserves to a relatively high level as shown in the table. The charity advises that it has built up this level of reserves to meet the cost of significant repairs and refurbishment needed at its social centre amounting to £55k. Once these works have been completed, which it expects to be in 2015, reserves should fall to approximately £38k, equating to 9.4 months' worth of current year expenditure which is considered reasonable.

Year end at 31 July	2012/13 Independently Examined	2013/14 Independent Examined	2014/15 Current Year Forecast
Income and Expenditure	£	£	£
Income	60,677	114,659	65,375
Expenditure	45,049	109,269	48,590
Unrestricted Funds Surplus / (Deficit)	11,746	897	8,285
Restricted Funds Surplus / (Deficit)	3,882	4,493	8,500
Total Surplus / (Deficit)	15,628	5,390	16,785
Surplus / (Deficit) as a % of turnover	25.8%	4.7%	25.7%
Cost of Generating funds (% of income)	7,955(13.1%)	3,230 (2.8%)	Not detailed in budget
Free unrestricted reserves			
Unrestricted free reserves held at Year End	80,151	84,930	£93,215
How many months' worth of expenditure	21.4	9.3	23
Reserves Policy target	0	0	0
How many months' worth of expenditure	0	0	0
Free reserves over/(under) target	-	-	-

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MEETING: 13/05/2015

Ref: 12676

ASSESSMENT CATEGORY - Older Londoners

Age UK Sutton

Adv: Sandra Jones

Base: Sutton

Amount requested: £72,476

Benefit: Sutton

Amount recommended: £72,500

The Charity

Age UK Sutton (AUKS), previously Age Concern Sutton, has been providing a wide range of services to older people for 25 years. Its mission is to promote the wellbeing of older people and to help make later life a fulfilling and enjoyable experience. Currently its main activities include: an advice and information service; money management; befriending service; handyperson service; gardening service; Home from Hospital support service; various bespoke services commissioned by the NHS.

The Application

Funding is sought to develop further an outreach and mobile information and advice service "Advice on the Road" from its current 1 day per week to 3 days per week for older people over 75 years and carers over the age of 65 years. The service will operate from various targeted sites across the borough, where these groups of people live. The project will also undertake home visits to those older people and carers who are housebound.

The Recommendation

The majority of AUKS' clients face poverty, poor physical health, isolation, and mental distress, particularly those who are aged 75+ years. Most lack knowledge about their entitlements. This project takes the advice service to this group of older people, increasing AUKS' capacity to address the needs of those least able to access the headquarter service. You are asked to support the part-time salary of an Advice on the Road – Information and Advice Project Manager who will recruit, train and support a team of volunteers to provide advice sessions across the borough, plus associated running costs

£72,500 over three years (£24,300; £23,900; £24,300) towards the salary and associated running costs of a part time (22.5 hours per week) Advice on the Road - Information & Advice Project Manager and associated running costs.

Funding History

Meeting Date	Decision
22/01/2009	£126,000 over three years (£41,000; £42,000; £43,000) for an assessment and support service 'navigator brokerage' for older people in Sutton.

Background and detail of proposal

AUKS has consulted with older people in the borough and local stakeholders, and analysed its service delivery. The results of the consultation identified that many older people struggle to access information and advice as they are already isolated, with no access to the internet, and /or find travel difficult. This is particularly the case

as people get older. There are 13,500 people aged 75 or older living in the borough, of which 6,770 live alone. The charity is able to identify where the older people live, for example St Helier ward, Sutton Central, Wandle Valley and Beddington South (Sutton JSNA figures) enabling geographic targeting. The charity developed a one day per week pilot project running an outreach service from a van which enables the service to be delivered from anywhere across the borough. This proved to be extremely successful. The charity has now applied to the Trust to expand the service specifically for those over 75 years and carers aged 65 or more, as these two groups are those least likely to be in a position to access advice and information. The Project Manager will identify sites for delivering the service, which will operate from the charity's purpose-built van or a venue where people meet (e.g. local hairdressers) and delivered by 10 trained and experienced volunteers.

Access to good quality advice and information plays a vital role in older people's health and well-being, and with recent changes in benefits and entitlements, is needed now more than ever. Your funding will enable AUKS to expand the availability of its outreach advice service and provide an advice and information for three days per week in over 100 sites around the borough. It will also make home visits to those unable to leave their homes.

Financial Information

AUKS advised it has expanded its current operations through contracts for its chargeable services and grants towards its programmes. Forecast income for 2015/16 is £969,910, of which £911,010 (94%) had been confirmed by March 2015.

The estimate for the cost of generating funds shown in the table is low, which AUKS explains is because a large proportion of its income comes from service contracts.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
	£	£	£
Income and Expenditure			
Income	706,881	896,510	969,910
Expenditure	611,541	827,606	943,821
Unrestricted Funds Surplus / (Deficit)	44,247	101,600	38,057
Restricted Funds Surplus / (Deficit)	51,093	(32,696)	(11,968)
Net unrealised gains on investments	5,361	-	-
Total Surplus / (Deficit)	100,701	68,904	26,089
Surplus / (Deficit) as a % of turnover	14.2%	7.7%	2.7%
Cost of Generating funds (% of income)	25,915 (3.7%)	41,700 (4.7%)	43,170 (4.9%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	306,936	408,536	446,593
How many months' worth of expenditure	6.0	5.9	5.7
Reserves Policy target	305,771	413,803	471,910
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	1,165	(5,267)	(25,317)

MEETING: 13/05/2015

Ref: 12814

ASSESSMENT CATEGORY - Older Londoners

Camden Cypriot Women's Organisation

Adv: Sandra Jones

Base: Camden

Amount requested: £95,368

Benefit: Camden and

neighbouring boroughs

Amount recommended: £95,400

The Charity

Camden Cypriot Women's Organisation (CCWO) was established in 1978 to improve the quality of life of particularly, but not exclusively, women of Cypriot / Greek origin and their families living or working in the London Borough of Camden and surrounding areas. Operating from a building leased from the council, the charity undertakes a range of services for women of all ages, such as advice and advocacy, housebound support, befriending, carers project, physical activity and health events, a volunteer scheme, library and drop-in sessions. More recently the charity has been working in partnership with a number of Somali and Asian women's organisations which operate promote participation and social cohesion and operate from the same building.

The Application

Funding is sought to provide advice, information and advocacy, as well as a range of opportunities for the take-up of physical activities, for BME women aged 75 years and over and who would not otherwise access these services. (An earlier application is shown elsewhere in your papers today as having been withdrawn, as the charity wished to refine its request with this application.)

The Recommendation

The proposal is a response to a rise in the number of Cypriot/ Greek, Asian and Somalian Women over 75 years who are marginalised and isolated due to lack of English language skills and general lack of mobility and ill health. Many live alone. Evidence from a consultation with local communities has informed this application. To assist these women, the CCWO will provide keep fit/mobility classes and organised walks. An advice, information and advocacy service in Greek will also be offered. If an Asian or Somalian woman needs advice, then workers from their community group will be available to translate if necessary.

£95,400 over 3 years (£31,200; £31,800; £32,400) for a p/t (2 dpw) Advice/Advocacy Worker; a p/t (7hpw) Physical Activity Organiser; and associated running costs for a project working with women aged 75+.

Funding History

Meeting Date	Decision
03/05/2007	£90,000 (3 x £30,000) towards the development and co-ordination of projects for Cypriot elders, subject to confirmation of the receipt of core funding from the local authority.
19/06/2001	£76,990 over 3 years (£24,950; £25,640; £26,400) for the salary and on costs of a second full-time worker to support elderly Cypriot people in and around Camden.

Background and detail of proposal

The charity is seeking to develop its support to provide services specifically to older women aged 75 years plus, from Cypriot/Greek, Asian and Somali communities and who are isolated and living on low incomes. There are similarities within these groups of women, most of whom have acute and particular needs and are at high risk of social exclusion, stress and depression due to language difficulties, cultural barriers and age.

The new services for this age group comprise of two elements, the first being advice, information and advocacy. This will enable beneficiaries to increase access to appropriate services. The second element concerns the provision of physical activities to increase health and wellbeing, keeping beneficiaries fit and independent.

Activities will include 4 advice sessions per week and 2 keep fit classes per week, along with a local walking group each week, and two group walks per month, which will be further afield.

Financial Information

CCWO advised that the financial year 2013/14 had been difficult due to a reduction in its income, as a result of local authority spending cuts. The charity advised that during 2014/15 it changed its business model; undertaking a staff restructure, increasing earned income through renting out office space to other women's organisations and from room hire.

Forecast income in the current year is £95,636, of which £64,474 (67.4%) had been confirmed by April 2015 with the remainder pending from this application to City Bridge Trust. In addition, CCWO has advised it is working on a number of funding applications and joint bids not included in this forecast.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Outturn	2015/16 Current Year Budget
	£	£	£
Income and Expenditure			
Income	69,923	85,244	95,636
Expenditure	105,254	96,794	80,541
Unrestricted Funds Surplus / (Deficit)	(19,295)	(22,946)	15,095
Restricted Funds Surplus / (Deficit)	(16,036)	11,396	0
Total Surplus / (Deficit)	(35,331)	(11,550)	15,095
Surplus / (Deficit) as a % of turnover	(50.5%)	(13.5%)	15.8%
Cost of Generating funds (% of income)	5,593 (8%)	5,593 (6.6%)	5,593 (5.8%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	35,394	12,448	27,543
How many months' worth of expenditure	4.0	1.5	3.5
Reserves Policy target	26,314	24,199	20,135
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	9,080	(11,749)	7,408

MEETING: 13/05/2015

Ref: 12590

ASSESSMENT CATEGORY - Older Londoners

Henna Asian Women's Group

Adv: Sandra Jones

Base: Camden

Amount requested: £72,998

**Benefit: Camden, Brent and
City of Westminster**

Amount recommended: £73,000

The Charity

Henna Asian Women's Group (HAWG), a charitable company limited by guarantee, was set up in 1998 to promote the benefit of Asian women resident or working in Camden and neighbouring boroughs by advancing education, and providing facilities in the interest of social welfare or recreation. The charity provides befriending services for isolated older Asian women, exercise classes throughout the week, ESOL classes, and a Monday Club aimed at improving health and mental wellbeing.

The Application

HAWG is seeking funding to expand the befriending service to cover older carers, older Asian women living outside the London Borough of Camden, as well as some isolated Asian men. The project will make beneficiaries more aware of NHS and other agencies that can support their various needs and advocate on their behalf. For those with caring responsibilities they will be identifying key issues affecting their day to day wellbeing and offer activities, signposting to other organisations and, where appropriate, assisting carers obtain a carer's assessment, which has become a statutory right from April 2015.

The Recommendation

The charity has strong links locally, with a good track record of delivering a range of high quality services to older Asian women. Evidence from their own database, feedback from users, and waiting lists, has informed the proposal. The request will be for a volunteer co-ordinator to recruit, train and support volunteers to run a befriending service

£73,000 (£24,500; £24,000; £24,500) over three years towards the salary of a part time (21 hpw) Volunteer Co-ordinator and associated running costs for a project targeting those aged 75 or over and carers aged 65+.

Funding History

Meeting Date	Decision
14/02/2008	Application is for a grant to replace time-limited lottery funding and would make you by far their largest funder which is contrary to your usual policies.
24/10/2002	£4,600 to fund additional administrative support.

Background and detail of proposal

HAWG is seeking to develop its support to Asian women and men over 75years as well as older carers. Currently they have 25 Asian women of this age who have shown an interest in the befriending service, with this figure continuing to increase as GPs and other agencies have been contacting the charity to refer clients. These

women are mainly isolated, with ill health and in need of support. In the last few months there has also been a number of older Asian men who have made contact with the centre, either personally or referred, as there is nowhere else for them to get support. The need to support older carers has also been identified by HAWG, with over 15 currently identifying as being in need of befriending. This will be achieved by providing a befriending service to visit and support those over 75 years to access appropriate services, and in the case of the women to be encouraged to attend current activities that take place at the organisation's premises.

Over the three years, volunteers who can speak various languages will be recruited and trained to befriend 105 older people. Weekly home visits by volunteers and a 'telephone befriending' service will be offered. Activities for the men will be established as the organisation has identified that there is a gap locally. The charity will also signpost and refer members to other organisations and support them in accessing other services and keep active throughout the week. Carers will be offered support and respite in order that they can establish friends outside the home and take part in activities regularly.

Financial Information

The forecast for 2014/15 shows increased income of 44% and expenditure of 48% compared to 2013/14; which the charity advised was due to the receipt of new grants from the Big Lottery Fund towards a current Health agenda, London Borough of Camden towards a befriending service and the People's Health Trust towards wellbeing activities.

Total forecast income for the current year is £119,913, of which £119,053 (99.3%) had been confirmed by April 2015. The figure for cost of generating funds is an estimate based on 50% of the Co-ordinators posts.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
	£	£	£
Income and Expenditure			
Income	102,966	148,347	119,913
Expenditure	90,209	133,611	114,480
Unrestricted Funds Surplus / (Deficit)	20,137	3,610	160
Restricted Funds Surplus / (Deficit)	(7,380)	11,126	5,273
Total Surplus / (Deficit)	12,757	14,736	5,433
Surplus / (Deficit) as a % of turnover	12.4%	9.9%	4.5%
Cost of Generating funds (% of income)	19,000 (18.5%)	19,000 (12.8%)	19,000 (15.8%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	18,018	21,628	21,788
How many months' worth of expenditure	2.4	1.9	2.3
Reserves Policy target	15,000	15,000	15,000
How many months' worth of expenditure	2.0	1.3	1.6
Free reserves over/(under) target	3,018	6,628	6,788

MEETING: 13/05/2015

Ref: 12658

ASSESSMENT CATEGORY – Reducing Poverty

Age Concern Wandsworth

**Adv: Ciaran Rafferty
Base: Wandsworth
Benefit: Wandsworth**

**Amount requested: £124,395
{Revised request: £117,560}
Amount recommended: £117,600**

The Charity

Age Concern Wandsworth (it still uses its "old" legal name even though it is now part of the Age UK network) was established in 1963 and is one of the leading charities for older people in the borough. Its services include: information, advice and support; a handyperson service; befriending; carers support; and a home-from-hospital service. Each year, over 5.500 people benefit from the charity's work.

The Application

This application is for funds to expand the existing, and successful, Advice and Support service. The original application was to support the salary costs of the Advice Co-ordinator. Recently, however, funding for this post was secured from the NHS so the charity is now asking for funds towards other elements of the service – as shown in the revised budget appended to the application form. The intended outcomes remain the same, with the expanded service able to reach more people, reduce their poverty, and increase their independence. Whilst the majority of beneficiaries will be older people aged 75+, some will be within the 65-74 age group.

The Recommendation

Funding, as requested, would enable the charity to run the Advice & Support service for an additional one day per week at its main office, plus increase access to telephone and email support. An additional 20 outreach surgeries would be held each year (eg in GP surgeries, sheltered housing schemes, day centres); whilst more home visits could be provided to those who are housebound. The charity has seen significant increase in the demand for its services in the past 2 years, and with people presenting with ever more acute and complex issues. A grant is advised:

£117,600 over three years (£38,400; £39,200; £40,000) towards the salary and running costs of expanding the Advice and Support Service.

Funding History

Meeting Date	Decision
05/10/2006	£89,750 over three years (£29,550; £29,750; £30,450) towards the cost of developing the 'First Stop' information service for older people, subject to receipt of Accounts to 31st March 2006.
27/09/2001	£86,600 over three years (£28,550; £28,450; £29,600) for salary and running costs of a handyperson scheme undertaking small repairs for older people in Wandsworth.

Background and detail of proposal

The Advice and Support Service within Age Concern Wandsworth is highly regarded and highly effective. It helps people with issues concerning a range of welfare

benefits; managing money and paying bills; accessing health and social care; housing options; transport; and how to access other local services. For many, the service is a lifeline, drastically reducing worry and improving financial circumstances as well as improving physical and emotional health and well-being. For every £1 invested in the service, £6.30 is generated through unclaimed benefits. In 2014 the advice service achieved the Age UK Advice Quality Standard.

The organisation has seen increased demand in recent times (partly due to significant changes to statutory support for people and partly due to a reduction in the availability of other services and agencies). It has also witnessed increasing poverty amongst older people and an increase in those who are borderline destitute. Whilst there is a demonstrable need to expand the current Advice and Support Service, the organisation will continue to work closely with other agencies so that as wide a portfolio of support as possible is available. Some of the service will be delivered through home visits, for which the organisation has set policies and procedures.

Financial Information

£663,356 (96%) of the £693,190 income forecast for the current year 2014/15 had been confirmed as at 11th March 2015. £636,400 (92%) of the £689,901 income budgeted for 2015/16 had also been secured by this date.

The charity advised that its fundraising committee will continue to raise funds for services that are not fully funded and to raise the profile of the charity in the local community to hopefully increase reserves to its target level.

The charity calculates its cost of generating funds when preparing its year-end accounts. For 2013/14, this cost is low and the charity explains that this is due to the majority of its income coming from grants and contracts with Wandsworth Borough Council and Wandsworth PCT.

Year end at 31 March	2013/14 Audited Accounts	2014/15 Current Year Forecast	2015/16 Following Year Budget
	£	£	£
Income and Expenditure			
Income	596,941	693,190	689,901
Expenditure	709,866	726,608	701,528
Unrestricted Funds Surplus / (Deficit)	(4,141)	0	0
Restricted Funds Surplus / (Deficit)	(108,784)	(33,418)	(11,627)
Total Surplus / (Deficit)	(112,925)	(33,418)	(11,627)
Surplus / (Deficit) as a % of turnover	(18.9%)	(4.8%)	(1.7%)
Cost of Generating funds (% of income)	10,880 (1.8%)	-	-
Free unrestricted reserves			
Unrestricted free reserves held at Year End	260,872	260,872	260,872
How many months' worth of expenditure	4.4	4.3	4.5
Reserves Policy target	350,000	350,000	350,000
How many months' worth of expenditure	5.9	5.8	6.0
Free reserves over/(under) target	(89,128)	(89,128)	(89,128)

MEETING 13/05/2015

Ref: 12586

ASSESSMENT CATEGORY - Reducing Poverty

Blackfriars Advice Centre

Adv: Tania Bronstein

Base: Southwark

Amount requested: £177,050

Benefit: Lambeth

Amount recommended: £138,000

The Charity

Blackfriars Advice Centre (BAC) offers generalist advice on several areas of welfare law as well as specialist casework, tribunal and court representation over welfare benefits, debt, housing and employment. It also runs advice surgeries in community languages, at children's centres, and from several South London venues. In 2013-14, BAC saw 6,897 new users, and conducted 24,195 pieces of advice work. Of these 46% was primarily related to debt, and many had debt as a secondary issue.

The Application

BAC seeks three-year funding to promote and deliver debt advice to Lambeth residents. It proposes to run pop-up surgeries at public venues such as markets and GP offices, as well as to outreach into community hubs to engage those not accessing debt and financial advice. The aim is to alert the public of help available, offer initial advice, and triage cases to provide follow-up expert casework support. BAC also plans to run financial capability workshops and work with statutory service providers to ensure that they refer individuals in need of advice to this project.

The Recommendation

BAC has many years' experience of providing specialist debt and financial advice, of delivering good client outcomes, and of engaging with "harder to reach" groups, and good credentials to run the project. The proposal is borne out of evidenced need and its emphasis on early intervention to prevent escalation of debt is a welcome feature. As some budget items can be delivered at lower cost, the level of grant has been adjusted without compromising the capacity to deliver the intended outcomes.

£138,000 over three years (3 x £46,000) for a f/t Debt Programme Manager and related costs to promote access to debt advice and to provide specialist casework to indebted Lambeth residents.

Funding History

Meeting Date	Decision
13/06/2002	£20,000 over two years (£10,000; £10,000) towards the salary and running costs to support small advice organisations in Southwark.

Background and detail of proposal

Research in 2012 by the Money Advice Service identified higher numbers of Lambeth residents struggling with payday and other loans than elsewhere in London, but fewer than one in five people were seeking advice over problem debt. BAC has run projects advising Lambeth tenants with rent and council tax arrears and those facing court proceedings in relation to debts. Its experience is that often people tend to seek advice over debts and financial issues when problems have spiralled out of control (e.g. following eviction). This project proposes to engage with the public in unusual spaces and use techniques not dissimilar to those used by those marketing

disadvantageous financial products, but in the opposite direction to encourage people to seek early help. At these points individuals' cases would be triaged and referred to a specialist debt advisor for further help.

Austerity and legal aid cuts have reduced availability of free debt advice in London. BAC, whose main base is in Southwark, remains one of few providers, and is now the largest independent advice service in the capital (i.e. one which is not part of a network such as CABs). BAC is currently rebranding as *Advising London*. It plans to develop services across London to meet the gap in advice services and also to broaden its funding base for greater financial sustainability. It already has a Lambeth presence, including a Vauxhall office, and a financial literacy project in local schools. Lambeth Council has commissioned BAC to run one-off projects, but does not fund it on regular basis. However, this project aligns to the Council's "Building Financial Resilience" Strategy (to which BAC contributed), and BAC plans to work towards integrating the project to local commissioning of services to ensure it is rooted locally and sustained in the longer-term.

Financial Information

Forecast income for the current year 2014/15 is £1,011,368, of which £991,368 (98%) had been secured by 15th December 2014.

Free unrestricted reserves are below the policy target, and the organisation has advised that building free reserves is a priority for the Trustee Board. However, nearly 60% of the charity's income derives from statutory sources, which are expected to contract further in the coming years. Therefore another priority of the charity is diversifying its income base over the next three years, which it advises is supported by its recent organisational restructure and new strategic plan.

The cost of generating funds has not previously been separately identified in the charity's accounts. An estimate has been provided by the charity, which it says it will review as part of its year-end accounts preparation process.

Year end at 31 March	2013/14 Audited Accounts £	2014/15 Current Year Forecast £
Income and Expenditure		
Income	1,011,849	1,011,368
Expenditure	962,144	1,046,428
Unrestricted Funds Surplus / (Deficit)	56,507	(35,060)
Restricted Funds Surplus / (Deficit)	(6,802)	0
Total Surplus / (Deficit)	49,705	(35,060)
Surplus / (Deficit) as a % of turnover	4.9%	(3.5%)
Cost of Generating funds (% of income)	20,000 (2.0%)	20,000 (2.0%)
Free unrestricted reserves		
Unrestricted free reserves held at Year End	108,110	73,050
How many months' worth of expenditure	1.4	0.8
Reserves Policy target	240,534	261,606
How many months' worth of expenditure	3.0	3.0
Free reserves over/(under) target	(132,424)	(188,556)

MEETING: 13/05/2015

Ref: 12546

ASSESSMENT CATEGORY - Reducing Poverty

Kingdom Storehouse

Adv: Sandra Jones

Amount requested: £93,342

Base: Havering

Benefit: Havering

Amount recommended: £56,900

The Charity

Kingdom Storehouse (KS) was launched in July 2011 in response to the needs of people experiencing severe poverty in the Harold Hill area. It benefits from being part of the National Foodbank, as overseen by the Trussell Trust (which has been leading the Foodbank movement) and which has established 39 licensed local Foodbanks in London alone. In 2013-14 Foodbanks fed 913,138 people across the UK, including 330,205 children. In Havering there are three Foodbanks, with KS being the only one that is open five days per week.

The Application

Funding is sought to cover the costs of the Development Manager to develop existing and new services to meet the increasing and emerging needs of the local community and to continue to keep the facility open for 5 days per week. The service provides short-term emergency food to individuals and families in crisis. KS also runs a weekly Job Club; a volunteer development programme; and advocacy and signposting.

The Recommendation

Whilst the main focus of the organisation is to provide a Foodbank, i.e. emergency food to people in short term crisis, it is not the sole activity of the organisation, thus the Development Manager's remit is to cover more than would meet your criteria for funding. The organisation was able to confirm that 61% of the Development Manager's work supports and manages the Foodbank element; hence it is recommended that 61% of the post is funded to reflect this.

£56,900 over three years (£18,600; £19,000; £19,300) for 61% of the salary costs of the Development Manager.

Funding History

None

Background and detail of proposal

Havering, generally, has low levels of benefits dependency, however what does exist is concentrated in particular neighbourhoods such as Harold Hill, which has the highest Index of Multiple Deprivation score in the borough, with nearly half of all children living in poverty. Between August 2013 and August 2014 2,588 people have used the KS Foodbank.

The charity operates a voucher system, partnering with 64 local agencies such as doctors; health visitors; social workers; CABx; and the police, who identify people in crisis and issue them with a Foodbank voucher. In addition to supermarket partnerships, donations come from the local community and collection points around

the borough. The emergency food will last on average three days, which enables appropriate agencies to work with the family on the underlying cause of their crisis.

In addition to the Foodbank, KS operates a weekly Job Club, partnered with a local large construction company which mentors the members and in turn receives support for their short term contract staff and apprentices to find work if needed. More recently the charity secured funding for a volunteer co-ordinator to train and recruit its volunteers. Many of the regular volunteers are ex-users (approximately one third), undertaking a wide range of roles.

The role of the Development Manager is to provide management to all aspects of the organisation, including elements that do not fall within your funding criteria. The charity was able to confirm that 61% of his time is spent managing the Foodbank, therefore your officer is recommending support for 61% of the request. The organisation understands and is happy with this approach.

Financial Information

KS advised that in 2013/14 restricted income was received towards two posts (job club manager and volunteer coordinator) of which expenditure was incurred in 2014/15, and an unrestricted grant of £50k from the London Borough of Havering which was anticipated to last for more than one year. In addition, KC advised that in 2014/15 it moved to larger premises and began two new projects, funded by Comic Relief and the Mission Opportunity Fund.

Total forecast income in the current year 2015/16 is £98,546, of which £27,015 (27.4%) had been confirmed by April 2014. The forecast includes pending grant applications of £44,700 (45.4%) which contains this request to City Bridge Trust. The remaining £26,831 (27.2%) is expected from donations and gift aid.

KS estimate that they will reach their free unrestricted reserves target over the next 3 years through donations and gift aid, as they hope to be in receipt of grant income towards activities which are currently supported by unrestricted reserves.

Year end at 28 th February	2013/14 Independently examined accounts	2014/15 Forecast Outturn	2015/16 Current Year Budget
Income and Expenditure	£	£	£
Income	81,632	47,961	98,546
Expenditure	40,104	71,706	95,095
Unrestricted Funds Surplus / (Deficit)	28,670	(19,080)	3,451
Restricted Funds Surplus / (Deficit)	12,858	(4,665)	0
Total Surplus / (Deficit)	41,528	(23,745)	3,451
Surplus / (Deficit) as a % of turnover	50.9%	(49.5%)	3.5%
Cost of Generating funds (% of income)	6,500 (8.0%)	-	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	28,733	9,653	13,104
How many months' worth of expenditure	8.6	1.6	1.7
Reserves Policy target	20,052	37,846	47,548
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	8,681	(28,193)	(34,444)

MEETING: 13/05/2015

Ref: 12685

ASSESSMENT CATEGORY - Reducing Poverty

MyBnk

Adv: Julia Mirkin

Amount requested: £66,881

Base: Tower Hamlets

Benefit: London-wide

Amount recommended: £60,000

The Charity

MyBnk is a financial and enterprise education charity that works with young people aged 11-25. It aims to increase young people's financial awareness, supporting them to lead independent lives and to make enterprising choices in the management of their finances. MyBnk has a staff team of sixteen full-time and ten part-time employees, but is also supported by active volunteers; it works from its base in Tower Hamlets, targeting areas of high deprivation to break cycles of welfare dependency. It has been operating since 2007 and has worked with over 100,000 young people in over 500 schools and youth organisations in London.

The Application

Having had two years' support in 2012, MyBnk now requests continuation funding for a third year, towards the delivery of its accredited 'Money Works' programme, specifically for young care leavers. The original grant was made under your 'Positive Transitions to Independent Living' strand of the Working with Londoners programme, under which you specifically supported work with this target group. This application for continuation funding has been assessed under your Investing in Londoners programmes and meets one of your stated programme outcomes, namely, to have more Londoners with improved economic circumstances.

The Recommendation

MyBnk is a recognised leader in financial education, reflected by its being consulted on the development of the national curriculum. It sits on the Youth Financial Capability Group and was awarded 'High Impact' status by Youth Business International for its enterprise programmes in 2014. It achieved a level 3 quality mark from Project Oracle (London's first children and youth evidence hub) and was awarded the Centre for Social Justice award for the Prevention of Debt in 2012.

As it is your policy that organisations offering advice have a quality standard award, it is recommended that any grant approved be contingent on MyBnk securing appropriate accreditation within the timeframe of this grant to comply with your current criterion and to make the organisation more attractive to other funders.

The annual sum requested in this application is much higher than that supported in the current grant. The charity states that the increase is due to its implementation of full cost recovery and has calculated this at 22% of the total request amount. It is your officer's recommendation that a contribution to core costs be calculated at 15% to reflect a more commonly-used percentage and to take into account other support costs included elsewhere in the project costings.

£60,000 for one year towards the costs of the Money Works programme specifically for young care leavers. The sum includes a 15% contribution to core costs. The final quarterly payment is contingent on the charity securing appropriate accreditation for advice work.

Funding History

Meeting Date	Decision
28/06/2012	£102,000 over two years (£50,000; £52,000) towards a financial literacy programme for young care leavers.

Background and detail of proposal

90% of young people are in debt by the age of 21 (Rainer, 2008) and young care leavers are especially vulnerable as they often move into independent living at a young age. The homeless charity, Crisis, claims that one quarter of all homeless people have a background in care, highlighting the vulnerability of this group. The issue is also particularly acute in London, where living costs are high. Since the project started, courses have been delivered in 34 care organisations and there is currently a waiting list of 18 organisations that have approached MyBnk since January 2015. The Money Works programme comprises four two-hour modules.

The first module introduces the financial responsibilities associated with living independently, namely, reading utility bills and budgeting for household costs. The second module introduces managing budgets, for example, cutting back expenditure and distinguishing between essential and luxury items. The third module covers benefits and banking and explains benefit entitlements and discusses different types of bank accounts, interest rates and forms of payment. The fourth module is about borrowing money and introduces forms of borrowing, credit history and the consequences of debt.

The course is interactive and is delivered to a small group of five students. MyBnk aims to deliver 47 Money Works programmes during the year, which is an increase on the past two years, in which 34 and 39 courses were delivered respectively. It is anticipated that 235 young care leavers will participate in the programme during the year, of which 188 (80%) will achieve the ABC accreditation in Personal Money Management.

Financial Information

The charity advised that there is an urgent need to develop young people's financial capability, recently demonstrated by financial education becoming a compulsory part of the national curriculum from September 2014. As a result, the charity explains it has experienced significant growth and market penetration of its programmes.

The forecast for the current year 2014-15 reports that by February 2015 confirmed income amounted to £938,974 (84.7% of budgeted income). Total forecast income in 2015/16 is £1,401,500, of which £522,479 (37.3%) had been confirmed by Feb 2015.

The charity advised that it aims to meet its reserves target to hold unrestricted free reserves equivalent to three months' worth of running costs within the next two years, generated through income from donations and sponsorship.

The cost of generating funds was not disclosed in the most recent audited accounts (2013/14). The charity has provided an estimate for 2014/15 which appears low and the charity has advised that this is due to the majority of its income being derived through performance related contracts. However, the charity will review the disclosure of this cost in its 2014/15 accounts.

Year end at 31 August	2013/14 Independently Examined Accounts	2014/15 Current Year Outturn	2015/16 Following Year Budget
Income and Expenditure	£	£	£
Income	959,508	1,108,974	1,401,500
Expenditure	1,038,579	1,088,853	1,345,400
Unrestricted Funds Surplus / (Deficit)	57,061	20,121	56,100
Restricted Funds Surplus / (Deficit)	(136,132)	0	0
Total Surplus / (Deficit)	(79,071)	20,121	56,100
Surplus / (Deficit) as a % of turnover	(8.2%)	1.8%	4.0%
Cost of Generating funds (% of income)	-	21,659 (2.0%)	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	137,695	157,816	213,916
How many months' worth of expenditure	1.6	1.7	1.9
Reserves Policy target	259,644	272,213	336,350
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(121,949)	(114,397)	(122,434)

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MEETING: 13/05/2015

Ref: 12516

ASSESSMENT CATEGORY - Resettlement and Rehabilitation of Offenders

Volunteer Centre Kensington & Chelsea

Adv: Tim Wilson

Base: Kensington & Chelsea

Benefit: Kensington & Chelsea

Amount requested: £123,500

{Revised request: £125,000}

Amount recommended: £125,000

The Charity

Established in 1969, Volunteer Centre Kensington and Chelsea (VCKC) is the key volunteer development agency serving the Royal Borough of Kensington and Chelsea. It is one of the larger volunteer centres in London, with a reputation for leading in good practice in the development of volunteering. The charity supports volunteer involving organisations in the third and public sectors, as well as volunteers seeking placements. It has developed a particular focus on supporting people at making transitions to more independent living, especially disabled people, carers and ex-offenders.

The Application

VCKC has run a volunteering programme for ex-offenders and those approaching release since 2002. "Inside Out" works with inmates of HMP Brixton and Wormwood Scrubs to prepare them for life outside. It then provides supported volunteer placements and aims to reduce re-offending by improving employability prospects. The programme has been well-supported by the Tudor Trust (another independent grant maker) and the charity now seeks to increase the scale of work with funding from City Bridge Trust.

The Recommendation

VCKC has developed "Inside Out" into a successful programme offering structured support to serving and ex-offenders as well as volunteer involving organisations. Since the original application VCKC has received further funding from Tudor Trust and now wishes to increase the scale of "Inside Out" in order to explore the potential of taking on public service delivery contracts. The funding requested from City Bridge Trust is for a portion of running costs and a part-time Resettlement Worker who will support ex-offenders who are older and those with mental health issues. The Trust is asked to provide slightly less than 60% of the total programme costs.

£125,000 over three years (£41,000; £43,350; £40,650) for a part-time (17.5 hpw) Resettlement Worker plus a contribution to the running costs of "Inside Out".

Funding History

Meeting Date	Decision
01/02/2007	£86,000 over three years (£26,500; £28,500; £31,000) for a project providing best practice support to volunteer involving organisations.

Background and detail of proposal

VCKC's "Inside Out" programme receives referrals from probation and prison staff as well as organisations working within prisons. When it was originally established the charity only worked with people convicted of minor crimes but it now supports a

much wider range of beneficiaries. Today the only offence category "Inside Out" does not work with is arson, and this is at the behest of the prison service. Work begins with a frank discussion of expectations, and VCKC will remove people from the programme if they fail to keep to agreed standards of time-keeping and placement attendance. Volunteer involving organisations receive support and VCKC works to ensure good matches between individuals and placements. The average duration of an "Inside Out" placement is 3 months after which participants usually move into employment or other voluntary work.

Financial Information

The Volunteer Centre Kensington and Chelsea advise that the deficit of £60,933 (18.8% of turnover) in 2013-14 arose due to several grants funding streams ending and the charity covering the costs of staff redundancies.

Total forecast income for the current year 2015-16 is £387,028, of which £364,600 (94.2%) has been confirmed by April 2015.

The charity has not previously disclosed its cost of generating funds in its accounts but has provided an estimate for 2014/15 and the current year. These estimates do appear to be low however and the charity has agreed to review these sums when preparing its year-end accounts. The charity advised that costs are likely to be low as a proportion of its funding comes from a core grant from the Royal Borough of Kensington and Chelsea (2013/14: £118,500).

Year end at 31 March	2013/14 Independently examined accounts	2014/15 Draft accounts	2015/16 Current Year Budget
	£	£	£
Income and Expenditure			
Income	324,856	321,525	387,028
Expenditure	385,789	324,118	380,178
Unrestricted Funds Surplus / (Deficit)	(62,614)	(2,746)	13,100
Restricted Funds Surplus / (Deficit)	1,681	153	(6,250)
Total Surplus / (Deficit)	(60,933)	(2,593)	6,850
Surplus / (Deficit) as a % of turnover	(18.8%)	(0.8%)	1.8%
Cost of Generating funds (% of income)	-	7,306 (2.3%)	9,000 (2.3%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	85,690	82,944	96,044
How many months' worth of expenditure	2.7	3.1	3.0
Reserves Policy target	96,477	81,030	95,045
How many months' worth of expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(10,787)	1,914	999

MEETING: 13/05/2015

Ref: 12793

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Federation of London Youth Clubs

Adv: Ciaran Rafferty

Base: Hackney

Amount requested: £103,163

Benefit: London-wide

Amount recommended: £103,000

The Charity

London Youth is both the common and operational name for the Federation of London Youth Clubs – the umbrella body and key support agency for more than 400 community organisations working with over 75,000 of London's young people. Its Patron – and a very active one – is HRH The Duke of Edinburgh. London Youth's aim is to help young people be the best they can be and they do this by focusing on three key factors: development, opportunity and voice. Its programmes and activities are delivered to and through its member organisations and cover: youth action and youth leadership, sports development, employability, the London Youth Quality Mark (in partnership with City Bridge Trust)), and environmental work. It also runs two residential centres – Woodrow High House and Hindleap Warren – which offer unique opportunities for young Londoners to experience life outside the city.

The Application

Whilst the charity currently is in receipt of Strategic Initiative funding for targeted work on developing services for disabled young people, it does not hold an Investing in Londoners grant and so is eligible to make this application. This proposal is to work with a targeted cohort of member clubs as a first stage in the development of effective monitoring and evaluation systems for all voluntary managed youth groups.

The Recommendation

This project will work intensively with 20 youth projects in order to develop their capacity to evidence and advocate for the value of their work with young people. Acting as somewhat of a pilot, the project will identify systems and processes which, then, can be adopted by all the member organisations. This, in turn, will help them deliver better services to young people and increase their ability to attract funds. A grant is advised:

£103,000 over two years (£51,000; £52,000) for the salary and support costs of a project to develop the capacity of London's voluntary youth sector to evidence and advocate for the value of its work.

Funding History

Meeting Date	Decision
13/03/2014	£216,000 over three years as a Strategic Initiative to develop youth services in London for disabled young people.
18/04/2013	£55,000 for a third and final year's support of the Urban Nature initiative.
18/03/2010	£100,000 over two years (2 x £50,000) for the salary of a Project Co-ordinator and associated running costs of the Urban Nature project to engage, educate and support young people as environmental champions.

Background and detail of proposal

In times of decreasing funds and increasing needs, it is essential that service providers are able to capture and demonstrate the value and impact of their work. However, as many groups are unsure of how to do this effectively, training, guidance and support is needed. With this project, better determination of impact will:

- Improve outcomes for young people who attend youth services, through the providers being better able to understand, measure and evaluate what works
- Increase the sustainability of youth organisations by their being better able to articulate their impact ion funders and stakeholders
- Enable youth providers to communicate the distinctive contribution of their work to local education, health and community cohesion strategies
- Ensure that London Youth learns from what works on the ground and can share this practice across its member ship and with the wider youth sector.

The charity will work with a minimum of 20 organisations to develop theories of change, models of interventions, evaluation plans, and common data frameworks, and to be validated by Project Oracle. (Project Oracle, developed by the GLA, is London's children and youth evidence hub). Knowledge and practice developed from this project will be applicable throughout the London Youth membership.

Financial Information

At 31st August 2014 free unrestricted funds stood at £605,527 which is equivalent to 1.1 months' worth of expenditure. The charity's reserves policy does not give a target figure but states that "Trustees seek to retain a prudent level of unrestricted income." The policy states "Trustees believe unrestricted reserves stand at a satisfactory level in light of the adopted policy but will aim to increase unrestricted reserves where possible to improve the ratio to annual planned expenditure". The charity has advised that its Trustees are aware of the need to agree a reserves target and plan to do so over the next six months.

At 31st January 2015 £3,288,457 (44%) of the total forecast income in the current year had been confirmed. The charity advises that it has experienced growth over the last few years as a result of the three factors; securing Talent Match London, increasing unrestricted funding and development of programmes and centres.

The charity's cost of generating funds was £164,663 (2.5%) in 2013/14 and relates to fundraising activities. The charity explains that this is low as nearly 40% of the charity's income is generated by its residential centres through fees charged to schools and youth groups.

Year end at 31 August	2013/14 Audited Accounts £	2014/15 Current Year Forecast £
Income and Expenditure		
Income	6,621,799	7,877,166
Expenditure	6,869,316	7,827,957
Unrestricted Funds Surplus / (Deficit)	(250,978)	(342,821)
Restricted Funds Surplus / (Deficit)	3,461	293,612
Unrealised gains on investments	72,981	-
Total Surplus / (Deficit)	(174,536)	(49,209)
Surplus / (Deficit) as a % of turnover	(2.6%)	(0.6%)
Cost of Generating funds (% of income)	164,663 (2.5%)	-
Free unrestricted reserves		
Unrestricted free reserves held at Year End	605,527	702,769
How many months' worth of expenditure	1.1	1.1
Reserves Policy target	-	-
How many months' worth of expenditure	-	-
Free reserves over/(under) target	-	-

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MEETING: 13/05/2015

Ref: 12694

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Foundation for Social Improvement

**Adv: Joy Beishon
Base: Westminster
Benefit: London-wide**

Amount requested: £27,005

Amount recommended: £27,000

The Charity

Foundation for Social Improvement (FSI) was established in 2007 to provide free business, marketing and fundraising advice to small charities. It is a membership organisation with over 3,000 members representing a wide variety of small charities, a third of which are based in London. Charities with an annual turnover of less than £1.5m are offered free membership whereas larger ones are charged. According to FSI's website, it delivered over £2.2m of free support to small charities in 2013/14; comprising of a series of one day seminars, supported by workbooks; two hour skills workshops; a fundraising conference; a 'back-office' skills conference; participation in the 'small charity week'; and monthly one-to-one advice clinics.

The Application

This proposal will contribute to meeting the growing need in the sector for free/low cost core-skills training. FSI has a considerable way to go to secure the full cost required to run the training programme and conference. However, further funding is being sought from other Trusts and Foundations, including the Leatherseller's Company and the Westminster Foundation, corporate sponsors and via earned consultancy income. In addition, FSI receives significant support from its founder, with donations representing 20% of FSI's current income.

The Recommendation

The application is towards the cost of delivering a series of one-day training events for small charities. Specifically, 10 one-day training courses or workshops a year (30 in total over three years) on 'Demonstrating Your Impact'; 'Managing Volunteers' and 'Financial Skills'. Nearly 600 of the 740 places offered over three years will be restricted to London based charities.

£27,000 over three years (£8,730, £9,000, £9,270) towards the cost of providing a range of training courses and workshops for London based charities.

Funding History

Meeting Date	Decision
12/02/2014	Declined as application did not make a sufficient case of demonstrating capacity to achieve the standard you would normally expect when providing funding for infrastructure activities. Organisation has no free cash reserves.
30/06/2011	Declined as the request did not focus specifically on any of your identified priorities.

Background and detail of proposal

There are over 23,000 charities in London, the vast majority of which are very small organisations. With limited resources, small charities rightly prioritise available funding for frontline delivery of services, resulting in little or no capacity to develop

and train staff in the very skills that would lead to more effective service delivery, attract additional funding and support organisational sustainability. Every two years FSI assess the skills gap within member charities. The most recent survey (2013) found that 66% of respondents believed a lack of funding for training and development was the main reason for skills gaps within their organisation. Areas where the greatest skills gaps were identified included impact reporting, strategic business management, planning and fundraising.

Financial Information

FSI advised that success in winning consultancy work and an expansion in corporate sponsorships increased income in 2014/15 by over 16% (as compared with 2013/14). Forecast income for the current year 2014/15 is £441,994 of which £365,133 (83%) had been confirmed by April 2015. The reserves policy is to hold free unrestricted funds equivalent to 6 months' worth of expenditure which based on 2013/14 equates to £166,872. At 30th June 2014 free unrestricted funds stood at £39,568, which is equivalent to 1.4 months' worth of expenditure. FSI advised that it plans to increase reserves towards its target level by 2019/20, through increasing paid consultancy work and grants from charitable foundations. In the audited accounts for 2013/14 the cost of generating funds is low which FSI explained relates to direct fundraising costs only. FSI has provided a full estimate of fundraising costs for 2014/15.

Year end at 30 TH JUNE	2013/14 Audited Accounts	2014/15 Current Year Forecast	2015/16 Following Year Budget
Income and Expenditure	£	£	£
Income	378,502	441,994	414,000
Expenditure	333,743	416,448	382,810
Unrestricted Funds Surplus / (Deficit)	44,759	25,809	31,190
Restricted Funds Surplus / (Deficit)	0	(263)	0
Total Surplus / (Deficit)	44,759	25,546	31,190
Surplus / (Deficit) as a % of turnover	11.8%	5.8%	7.5%
Cost of Generating funds (% of income)	1,321 (0.3%)	42,467 (9.6%)	-
Free unrestricted reserves			
Free unrestricted reserves held at Year End	39,568	65,377	96,567
How many months' worth of expenditure	1.4	1.9	3.0
Reserves Policy target	166,872	208,224	191,405
How many months' worth of expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(127,304)	(142,847)	(94,838)

MEETING: 13/05/2015

Ref: 12596

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

London Voluntary Service Council

Adv: Jenny Field

Base: Islington

Amount requested: £180,000

Benefit: London-wide

Amount recommended: £120,000

The Charity

Originally established in 1910, London Voluntary Service Council (LVSC) is the principal umbrella body for the voluntary and community sector in the capital. Its main activities are advice and support to the sector; research and policy; training and events; leading a number of cross-sectorial networks; and its specialist HR advice and employment law service, PEACe. It is also leading the development of United Way in London encouraging more corporate and individual giving in the capital as part of the United Way worldwide network which has a presence in 41 countries.

The Application

Funding is requested towards the salaries of LVSC's Chief Executive and its Head of Policy and Support. Although able to raise funds to deliver specific projects and networks, it finds it increasingly difficult to fully fund its core costs of which these two salaries form a part.

The Recommendation

You may recall at your last meeting, you received a briefing on London's future infrastructure needs, particularly in the light of the *Change for Good* report, with presentations from London Funders and the Cranfield Trust. LVSC is working closely with London Funders and Greater London Volunteering to move the agenda forward. The three organisations ran a joint event for London's voluntary sector earlier in April at which the Deputy Chief Grants Officer spoke.

Funding has been requested over three years but given that there will need to be changes in how infrastructure is provided in the capital, a commitment of years is advised at this stage. LVSC may wish to apply for continuation funding after then but would do so in the light of the current position within the sector.

£120,000 over two years (2 x £60,000) towards the salaries of the Chief Executive and the Head of Policy and Support.

Funding History

Meeting Date	Decision
09/09/2010	£150,000 over three years (3 x £50,000) towards the engagement of mainstream voluntary sector organisations in London in a programme of sustainable development and carbon reduction.
21/01/2010	£60,000 over two further years (2 x £30,000) towards the costs of the PEACe network.
01/03/2007	£90,000 (£30,000, £30,000, £30,000,) towards The Personnel and Employment Advice Service (PEACe) supporting and advising small groups on employment law and Human Resource management in London.

Background and detail of proposal

Policy areas and networks that LVSC is currently leading include London for All, funded by London Councils and delivered by LVSC in partnership with Race on the Agenda, Women's Resource Centre, LASA and the equalities network, HEAR; the London Employment and Skills Network, funded by Trust for London, which brings together organisations with an interest in employment and skills; Safer Future Communities, funded by the Mayor's Office for Policing and Crime which works on community safety issues; and Regional Voices and Health funded by the Department of Health which helps voluntary organisations to better understand and influence commissioners in order to achieve better health outcomes.

Financial Information

During 2013-14, LVSC advised it received funding through a one-off contract of over £800,000 for a community digital engagement programme, the majority of which was dispersed to voluntary sector delivery partners. In addition, it advised that two time-limited funds came to an end on 31st March 2014 amounting to £292,305, resulting in a considerably reduced income forecast in 2014/15. LVSC continued to incur some of these costs into 2014/15 which led to the forecast deficit. In 2015/16 it plans to reduce staff costs by approximately £100,000 and move towards a balanced budget. Total forecast income in the current year 2015/16 is £828,731, of which £544,831 (65.7%) had been confirmed by April 2015.

The cost of generating funds is not disclosed in the audited accounts for 2013/14. Estimates have been provided which appears relatively low, which LVSC has advised is because the majority of its income service contracts. LVSC has agreed to disclose this figure in future audited accounts.

The deficits forecast for 2014/15 and the current financial year 2015/16 mean that the charity's free unrestricted reserves have fallen below the target figure of £220k. LVSC advised that its Trustees are committed to re-building its level of reserves in the next two to three years, by increasing its capacity for earned income through its programme of training, workshops and events and from additional fundraising.

Year end at 31st March	2013/14 Audited Accounts	2014/15 Forecast	2015/16 Current Year Budget
Income and Expenditure	£	£	£
Income	1,879,166	770,459	828,731
Expenditure	1,925,310	918,365	808,914
Unrestricted Funds Surplus / (Deficit)	88,807	(147,906)	(42,164)
Restricted Funds Surplus / (Deficit)	(134,951)	0	61,981
Total Surplus / (Deficit)	(46,144)	(147,906)	19,817
Surplus / (Deficit) as a % of turnover	(2.5%)	(19.2%)	2.4%
Cost of Generating funds (% of income)	-	36,000 (4.7%)	37,500 (4.5%)
Free unrestricted reserves			
Free unrestricted reserves held at Year End	292,461	144,555	102,391
How many months' worth of expenditure	1.8	1.9	1.5
Reserves Policy target	220,000	220,000	220,000
How many months' worth of expenditure	1.4	2.8	3.3
Free reserves over/(under) target	72,461	(75,445)	(117,609)

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Committee	Date:
City Bridge Trust	13 May 2015
Subject: Rejections	Public
Report of: Chief Grants Officer	For Decision

Summary

This report and the accompanying schedule outlines a total of 11 grant applications that, for the reason(s) identified, are recommended for rejection.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 11 applications recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the “purpose” that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance. In addition, 2 requests for Eco-Audits were declined.
2. Copies of these application forms are available to view in the Members’ Reading Room. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

Ciaran Rafferty
Principal Grants Officer
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CBT iL Recommended for Rejection (inc reasons) Landscape

The City Bridge Trust Committee - 13 May 2015

Summary of Recommendations for Rejection - Investing in Londoners

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>English for Speakers of Other Languages</u>				
12661 Islington Centre for Refugees and Migrants	To provide ESOL to support to our refugees and asylum seekers.	A very large request which appears to directly replace reductions in funding from Waltham Forest College. The organisation's financial security is currently uncertain, whereby a grant of even half that requested is likely to equate to more than half of the charity's confirmed income for 2015.	£180,000	TB Islington
<i>Total English for Speakers of Other Languages (1 item)</i>			<u>£180,000</u>	
<u>Improving London's Environment</u>				
12672 Royal Parks Foundation	Realise an Environmental Education Programme for Brompton Cemetery, engaging local communities in conservation, training and volunteering opportunities and helping unlock £3.8m HLF funding.	Large elements of the overall proposal do not meet your criteria whilst that which does (environmental education) is insignificantly targeted at disadvantaged communities. It would appear, when scrutinised, that the delivery body for this programme would be the Royal Parks Agency which is an executive agency of the Department for Culture, Media and Sport.	£202,235	TB Westminster
<i>Total Improving London's Environment (1 item)</i>			<u>£202,235</u>	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Improving Londoners' Mental Health</u>				
12739 Alternatives Trust East London	To run the We Are Family Project providing intensive support to vulnerable, isolated young mothers in Newham, enabling them to cope with life and parenting.	The application and project outcomes are not focused on addressing specific mental health issues of refugees and asylum seekers, nor homeless and transient people as implied. The project offers parenting support, especially to young parents, and, as such, it does not address your programme criteria.	£75,000	JXM Newham
12573 Get Connected Helpline	Developing Get Connected's service to pilot the provision of specialist support to young Londoners facing acute mental health issues or emotional problems.	The organisation - a national helpline - has insufficient track record in providing direct and specialist mental health services to young people. You currently fund several organisations which do deliver these types of service.	£125,805	JXM Westminster
<i>Total Improving Londoners' Mental Health (2 items)</i>			<u>£200,805</u>	
<u>Making London More Inclusive</u>				
12655 Kisharon	Funding is sought towards Kisharon's new College of Further Education in Hackney.	A request to fund a further education college, which is not permitted by your grant-making criteria.	£30,000	TW Barnet
<i>Total Making London More Inclusive (1 item)</i>			<u>£30,000</u>	
<u>Making London Safer</u>				
12223 Royal National Lifeboat Institution	To train our lifeboat crews at Tower, Chiswick and Teddington lifeboat stations on the River Thames	At your March 2015 meeting you decided that this proposal for an exceptional grant was not to be progressed.	£195,000	DF Outside London

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<i>Total Making London Safer (1 item)</i>			<u>£195,000</u>	
<u>Older Londoners</u>				
12689 Nightingale Hammerson	Establishment of a new occupational therapist role to work across our two homes	In its most recent audited accounts the organisation held approximately £26 m in free reserves against a policy to hold between £11-15m. There is scope, therefore, for this proposal to be self-funded.	£63,000	CR Wandsworth
12549 Octavia Foundation	Your financial support will help us expand and meet the growing demand for our Befriending service for lonely older people in London.	In its most recent audited accounts the organisation held free reserves of almost £860,000 above its target level, (almost 2 years' worth of expenditure) and therefore could afford to self fund this service if it so wished.	£76,000	TB Kensington & Chelsea
12688 Wandsworth Mencap	To finance the salary for an Older Carers Support Worker.	There are inconsistencies in the organisation's accounts together with significant uncertainty over core funding beyond July 2015.	£48,000	CR Wandsworth
<i>Total Older Londoners (3 items)</i>			<u>£187,000</u>	
<u>Reducing Poverty</u>				
12686 Elizabeth Finn Care	Enabling our Turn2us London training workshops to develop the capacity of London's Third Sector to tackle poverty and financial exclusion through a stronger front-line impact.	In its most recent audited accounts the £24m held as free reserves by the organisation equate to more than double that seen as appropriate within its reserves policy, therefore this proposal could be self-funded.	£34,922	CR Hammersmith & Fulham
<i>Total Reducing Poverty (1 item)</i>			<u>£34,922</u>	

Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Strengthening London's Voluntary Sector</u>				
12651 Voluntary Action Waltham Forest	To increase the capacity of the service to volunteers and volunteer involving organisations to offer a wider range of support.	The main focus of this application is to support more individuals into volunteering. It does not set out how volunteer-involving organisations will be supported to improve volunteer management, as required under your criteria for this programme.	£109,595	JXM Waltham Forest
<i>Total Strengthening London's Voluntary Sector (1 item)</i>			<u>£109,595</u>	
Grand Totals (11 items)			£1,139,557	

Committee	Date:
City Bridge Trust	13 May 2015
Subject: Withdrawn & Lapsed applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant, or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Withdrawn Applications:

Organisation

Purpose of Request

Camden Cypriot Womens' Organisation

Applicant has withdrawn this proposal in order to submit a more focussed bid.

DAZU

The applicant has withdrawn their bid in order to re-submit a clearer application in due course.

Legal Advice Centre (University House)

The applicant withdrew the application during the assessment meeting.

Roots and Shoots

This request is for a core programme-related post, making it too similar to the last grant that you awarded only two years ago, as it is your policy to wait for three years before funding an organisation for the same purpose, this application has been declined.

United Kingdom & Europe World Literacy Foundation

This organisation has withdrawn this request as it is unable to submit the necessary documents.

Widehorizons Outdoor Education Trust

The organisation has withdrawn its application pending a financial review. It is planning to re-apply later in 2015.

Women's Association For African Networking And Development

The organisation has withdrawn this application as it wishes to submit a clearer, evidenced bid in due course.

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Committee	Date:
City Bridge Trust	13 May 2015
Subject: Variations to grants awarded	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of 4 grants where variations have been agreed by the Chief Grants officer since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Since your last meeting, variations to the grants outlined below have been agreed by the Chief Grants Officer, in line with the revised delegated procedure for the amendment of grants as agreed by your Committee in October 2004.

Essex Wildlife Trust

A capital grant of £50,000 was awarded in September 2012 towards the disability access features of a new visitor centre at Hornchurch Country Park. Due to unforeseen delays this grant has remained unclaimed but is expected to be drawn down by August 2015.

Extant

This performing arts company of visually impaired people was awarded £64,500 in March 2012 for three years' support of a part time Project Development Manager. The grant commenced a year later than anticipated so has one more year to run – progress having been very good so far. However, the postholder has recently left so the organisation has submitted a revised plan for delivering the project in the final year – achieving all the original outcomes but using sessional and/or self-employed staff instead. This reconfiguration has been approved by your Grants Officer as it is within the spirit of your original grant.

Mentoring & Befriending Foundation (MBF)

In January 2015 MBF received a grant of £116,300 over two years to continue its programme supporting individual mentoring and befriending organisations in developing their monitoring and evaluations systems. In April 2015 MBF merged with NCVO (before any of the grant was called down) - the preliminaries of which

triggered a request for the grant to be transferred to NCVO as the new parent body. The grant in full has subsequently been transferred.

Cardboard Citizens

In January 2015 the above organisation was awarded £2,000 towards the wage costs of an Arts Apprentice for one year. The charity has recently informed the Trust that it is no longer able to progress this initiative, hence the full sum has been revoked.

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Committee	Date:
City Bridge Trust	13 May 2015
Subject: Grants/expenditure considered under Delegated Authority	Public
Report of: Chief Grants Officer	For Information

Summary

This Report draws your attention to 3 expenditure items which, since your last meeting, have been approved under delegated authority.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 16th October 2014, the Chief Grants Officer may make decisions on applications of up to £10,000. Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain, and where there is a need for an urgent decision between Committee meetings.

2 of the items below are for the costs of eco-audits, where no monies are paid to the recipient organisation, rather the funds approved are used by the Trust to commission and appoint qualified professionals to undertake individual audits for the named charity.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Organisation

**ELATT (East London
Advanced Technology
Training)**

Amount and Purpose of Grant or Eco-Audit

£1,700 for the costs of an independent access audit and design appraisal.

Masjid e Umer

£1,800 (4.5 days @ £400 per day) to provide an eco-audit.

Lewisham Elders Resource Centre

£2,000 (5 days @ £400 per day) to provide an eco-audit.

Table 1

Summary of delegated authority spend for the financial year to date

Applications at Committee	Delegated authority < £10k including eco-audits		Delegated authority £10k - £25k	
	£	Number	£	Number
May 2015	£5,500	3	0	0
Total for year to date	£5,500	3		

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Committee	Date:
City Bridge Trust	13 May 2015
Subject: Report on two monitoring visits	Public
Report of: Chief Grants Officer	For Information

Summary

This report introduces reports from monitoring visits to New Horizon Youth Centre and Muscular Dystrophy UK. The Deputy Chairman participated in the visit to the New Horizon Youth Centre, and Muscular Dystrophy UK will be present at your meeting today.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

1. You receive monitoring visit reports at each of your meetings. These are in addition to the three substantial monitoring reports you receive annually. One of these, a report reflecting on the monitoring and evaluation of "Working with Londoners" grants was submitted to your September 2014 meeting whilst the most recent six-monthly statistical monitoring report was submitted to your March 2015 meeting.
2. The reports to this Committee are from visits to New Horizon Youth Centre and Muscular Dystrophy UK. The former was supported under your programme for Improving Londoners Mental Health and MD UK received funding through your programme of Positive Transitions to Independent Living.
3. You supported Muscular Dystrophy UK to deliver work experience for young disabled Londoners. Your funding to New Horizon Youth Centre was for a service to young people at risk of mental ill health.

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MONITORING VISIT REPORT: New Horizon Youth Centre - 11157

1.1 Date of visit: 13 th March 2015	1.2 Name of visiting Grants Officer: Ciaran Rafferty, accompanied by Alderman Gowman (Deputy Chairman)	1.3 People met with: Jon Snow (Chairman); Sheelagh O'Connor (Director); Stella Howe (Project Development Co-ordinator); plus 2 service users
1.4 Programme Area: Working with Londoners: Improving Londoners' Mental Health		
1.5 Grant value: £135,000 over years (£44k; £45k;£46k)	1.6 What is the grant funding? Salary costs of a p/t (20hpw) Project Leader and 2 Lifeskills Workers (10hpw ea) plus running costs for the Healthy Minds Project.	
1.7 Purpose of the award: <p>To provide a holistic, personally tailored, package of support to young people at risk of mental ill health and to devise appropriate pathways for action.</p>		
MONITORING INFORMATION		
2.1 Project Outcome 1: More young people will receive specialist clinical help, leading to improved mental health. Progress made: Each person having been identified, or self-referred, as someone with a mental health need has an initial assessment on using the project for the first time. This helps determine what support they need and is the first stage in determining what outcomes they want to achieve, or can aim for. As it is a voluntary process it is more attractive to this cohort. In any one year it is typical for c100 young people to be supported – roughly split 50/50 male/female. The organisation supports the young person to access clinical and/or other specialist help where necessary.		
2.2 Project Outcome 2: More young people accessing mental health services and will have improvements in their wellbeing. Progress made: As each person's support package is bespoke, they are "managed" by the Project Leader who will, where necessary, liaise with clinical partners and practitioners for feedback on its effectiveness – and amend where necessary. A number of targeted interventions can be offered, depending on the individual needs (eg a core issue may be one of low self-esteem, so a particular intervention may help with this). In year 2, for example, 60 young people were tracked through support packages.		

2.3 Project Outcome 3:

To prevent deterioration in young people's mental health.

Progress made:

The project offers a range of complementary sessions and workshops (eg art therapy, music performance, fitness, healthy eating and nutrition) designed to develop confidence, self-esteem, and self-image in order to stabilise the young person to the stage where more in-depth mental health work can be undertaken. All NHYC staff are knowledgeable of the Healthy Minds project so that it is fully integrated into the other work of the Centre and to enable all staff to be supportive of those with mental health needs. The project works closely with University College Hospital (nearby) so that access to other, clinical, services is readily available, as is advice and guidance from staff there.

GRANT OFFICER COMMENTS

NHYC has been providing services for young homeless people (principally the 16-21 age range) for many years and in that time has accrued extensive expertise and knowledge. Its services are available to young people from across London and many do travel from the outer boroughs – not just because of the range of support on offer but also because the Centre is well served by public transport and because they offer a meal, which they find increasingly more needed.

One of NHYC's strengths is its ability to provide a wide range of support as, often, young homeless people are in a predicament because of several factors and not just one. At the Centre they can see a nurse; have a shower and do their washing; take classes (eg in IT); use fitness equipment; get advice on housing, benefits etc; and – with this project – get help with matters which may (or do) impact on their mental health. For those in need of clinical support the charity has a formal relationship with University College Hospital.

The organisation says it has witnessed an increase in young people presenting with mental health problems, with what amounted to 20% of the numbers attending with some issues having risen to 40%. They believe a lot of this increase is due to the increased use of high-strength cannabis (skunk) and referred to recent research by the King's Fund which showed that 25% of instances of psychosis are skunk-related. Other factors which lead to young people accessing (and needing) this project include greater stress on families; increasing use of sanctions on young people; fewer support services being available due to funding cuts.

NHYC believes that this project – and its work in general – is successful because it is focussed, targeted, comprehensive, and all under one roof. The charity is also part of a wider, London Councils funded, consortium where 7 organisations work together to provide a Youth Homelessness Service across London.

In closing mention must be made of the two young service users who attended the meeting to speak of their own experience of the project. From this one could readily sense the value of the support given and the fact that it was person-specific – both had very different needs, background and issues yet both had made tangible progress. This is a very valuable project, expertly delivered.

MONITORING VISIT REPORT: Muscular Dystrophy UK - 11618

1.1 Date of visit: 5 th March 2015	1.2 Name of visiting Grants Officer: Ciaran Rafferty	1.3 People met with: James Lee (Trailblazers Campaigns Officer); Tom Osborne (Trust Fundraiser) + Service Users
1.4 Programme Area: Working with Londoners: Positive transitions		
1.5 Grant value: £42,500 over two years (£21,000; £21,500)	1.6 What is the grant funding? Towards the salary and project costs of a work-experience programme for young disabled Londoners.	
1.7 Purpose of the award: This project falls under the <i>Trailblazers</i> banner within the MD organisation – a network of more than 400 young disabled people who work together on a range of national and local issues which are important to them. In so doing the aim is to gain access to education, employment and the services they require.		
MONITORING INFORMATION		
2.1 Project Outcome 1: 30 young disabled people have increased chances of finding employment or further work experience Progress made: Within the London area 26 young people have gained work experience so far. The organisation itself acts as a host employer as the facilities needed are there and the level of understanding and attitude amongst staff is high. The age range of beneficiaries has been between 16-20 and they have come from across London. Access to work experience has increased their self-confidence and reinforced the notion that they can achieve paid employment and or develop their other interests.		
2.2 Project Outcome 2: 30 young disabled people will develop knowledge of how to produce high quality CVs and job applications Progress made: This target has been achieved. The programme has incorporated employment workshops, tailored to the individuals, as well as hosting guest speakers from appropriate agencies (eg Remploy; BBC Extend). Feedback from participants has been good and the external speakers have made them aware of organisations (such as the BBC) which proactively encourage the recruitment of disabled people.		

2.3 Project Outcome 3:

30 young disabled people to report an increase in self-confidence and independence.

Progress made:

This outcome was evident throughout the meeting, with the service users present each reporting on how much the project did for them in terms of increasing their sense of worth, their self-confidence, and their resolution to aim high.

GRANT OFFICER COMMENTS

Compared to some other grants the number of beneficiaries may seem low but the nature of the work involved (ie requiring concentrated time spent on the individuals) and the specific client needs undoubtedly justifies the funding awarded.

The value of this project – and the professional way in which it was delivered – was reinforced by the presence in this meeting of three of the service users. Each of them accessed the project from different starting positions but all were explicit in expressing their satisfaction with what the project had done for them, particularly in increasing their self-confidence. For many, living with a long-term condition greatly reduces self-confidence and instils a belief that things can't change or improve. This project, they said, reversed that and helped them realise that they could set personal goals and be capable of achieving them.

All involved in the meeting – staff and service users – expressed ways in which the project could be improved, for example, by offering travel expenses, giving people more hands-on work whilst in work-experience placement, and having more recourse to assistive technology.

The organisation, as clearly expressed through this project, is exemplary in putting service users at the forefront of both determining and delivering its work. The *Trailblazers* project targets and is led by young people themselves and has had notable success on various issues, such as improving access to further education.

This visit came at the tail end of the 2-year funding period. Your officer did express that, owing to its uniqueness and London-wide benefit, it could be eligible for further support from the Trust. The organisation will consider this in the next few weeks and is likely to submit an application. As *Trailblazers* is a national campaign there could be scope for your officer to liaise with other funders to see if the London-work could be supported in other parts of the country, thereby making it accessible UK-wide.

There is also scope for your officers to promote - through its networks, including CoL networks - the value of providing work experience to disabled young people.

Committee	Dated:
City Bridge Trust	13 May 2015
Subject: Events attended	Public
Report of: Chief Grants Officer	For Information

Summary

This report incorporates a schedule of the key meetings and events attended by Members and officers since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

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CITY BRIDGE TRUST

Professional Development Events, Conferences and Seminars Attended 26TH February to 20th April 2015

Date	Organisation	Type of Event	City of London's Representative	Location/Borough	Summary
02/03/15	Cabinet Office	Celebration Event	Ciaran Rafferty, Principal Grants Officer	Royal Overseas League, Park Place SW1	Event attended by 100+ delegates to hear of some of the successes of the Government's investment in social action opportunities for young people.
13/03/15	New Horizon Youth Centre	Monitoring Visit	Deputy Chairman; Ciaran Rafferty, Principal Grants Officer	Somers Town, NW1	An interesting visit to this youth homelessness charity which is chaired by broadcaster Jon Snow. A report of the visit is elsewhere in your papers.
20/03/15	Access Foundation	Launch event	Tim Wilson, Principal Grants and Social Investment Officer	Didcot	The launch of a new foundation funded with support from Big Society Capital and the Big Lottery Fund, and with the backing of Cabinet Office, for charities and social enterprises seeking to engage with social investment.
20/03/15	Manor Gardens Welfare Trust	Visit	Vivienne Littlechild; Chief Grants Officer	London N7	A visit to a CBT grantee to see the work you support in action.
23/03/15	Prince's Trust	Strategic Advisory Group Meeting	Chairman; Deputy Chairman; Town Clerk; Chief Grants Officer; Graduate Trainee	Guildhall	A meeting with the CEO of the Prince's Trust and their programme lead to discuss our joint working.
24/03/15	London Youth	Roundtable Event	Ciaran Rafferty, Principal Grants Officer	WAC Arts, Belsize Park	An event to seek the views of funders on good practice in monitoring and evaluating outcomes.

26/03/15	Evening Standard	Philanthropy Event	Chairman; Chief Grants Officer; Director of City Philanthropy	London SE1	An event celebrating those in the City who support good causes.
31/03/15	Trust for London	Planning Meeting	Ciaran Rafferty, Principal Grants Officer	Little Britain	An update and planning meeting for the Moving on Up project which is co-funded by CBT and Trust for London.
09/04/15	Only Connect	An evening of food and philanthropy	Chairman	King's Cross	An enjoyable evening hosted by Prue Leith, at the charity's new supper club. The organisation works with ex-offenders.
10/04/15	Share Community and Ace of Clubs	Visit	The Lady Mayoress; Mrs Wendy Parmley; Chief Grants Officer	London SW11 and SW4	A visit to two CBT grantees to see the work you support in action.
15/04/15	City of London Corporation	New employee induction	Ciaran Rafferty, Principal Grants Officer	Guildhall	Your officer introduced the work of the Trust to new CoL employees.
16/04/15	London Funders	Board Meeting	Ciaran Rafferty, Principal Grants Officer	Kings Cross	Your officer, as chairman of the Children & Young People sub-group, gave a short presentation to the Board on the work of the sub-group in the past 18 months.
16/03/15	NCVO	Board Meeting	Deputy Chief Grants Officer	Kings Cross	The DCGO is a trustee of NCVO.
18/03/15	Aston Mansfield	Funding Presentation	Deputy Chief Grants Officer; Julia Mirkin, Grants Officer	Durning Hall, E7	Your officers gave a funding presentation of your <i>Investing in Londoners</i> programmes.
26/03/15	Child Sexual Exploitation Funders Alliance	Planning meeting	Deputy Chief Grants Officer	Esmée Fairbairn's offices	An alliance of funders looking at funding strategic models tot tackle child sexual exploitation.

20/04/15	London Voluntary Services Council, Greater London Volunteering & London Funders.	Conference	Deputy Chief Grants Officer	Kings Cross	A Conference on the subject of the future of voluntary sector infrastructure in London. The DCGO was one of the speakers, giving a funder's perspective.
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General Events and Receptions
Attended 26th February to 20th April 2015

Date	Organisation	Type of Event	City of London's Representative	Location/ Borough	Summary
03/03/15	City of London Corporation (Investment Committee)	Annual dinner	Chief Grants Officer; Deputy Chief Grants Officer; Tim Wilson, Principal Grants and Social Investment Officer	City	An enjoyable evening hosted by the Chairman of Investment Committee.
09/03/15	Protégé DNA	Showcase	Ciaran Rafferty, Principal Grants Officer; Sandra Jones, Grants Officer	The Hospital Club WC2	Celebration of this arts organisation's success in engaging disadvantaged young people. You are supporting it through your Arts Apprenticeship scheme.
21/04/15	UK Community Foundations	Awards ceremony	Chief Grants Officer; Deputy Chief Grants Officer; Cheryl Chapman	J P Morgan, City of London School	See Chief Grants Officers Progress Report for details.
23/03/15	City of London Corporation	Sustainable City Awards	Several Members; Chief Grants Officer; Deputy Chief Grants Officer	Mansion House	Please see the Chief Grants Officer's Progress Report for details.

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